

# Important Notice

## Requirement of Address Proof

The original or a copy of the proof of address issued within the last three months **has to** be produced when submitting a licensing application. In accordance with the relevant legislation, the Transport Department may suspend processing the application in the absence of address proof. [\[Please refer to the list of acceptable proof of address\]](#)

## Change of Address

According to the law, driving licence holders or registered vehicle owners have to notify the Transport Department within 72 hours of their change of address. Any person without reasonable excuse contravenes such requirement commits an offence and is liable to a fine of \$2,000. You may notify the Transport Department of change in address with your proof of new address in writing, through [GovHK](#) or by submitting [the specified form](#) (“Change of Personal Particulars or Vehicle Particulars”).

## Mail items with insufficient postage

Underpaid mail items are subject to surcharge by Hongkong Post. This department will not accept underpaid mail items, which will be returned to the sender (with return address) or disposed of (without return address) by the Hongkong Post. For proper delivery of your mail items to the department, and to avoid unnecessary delivery delay or unsuccessful delivery, please ensure your mail items bear sufficient postage with return address before posting. [\[Please note the latest details about postage rates by Hongkong Post\]](#)

## Submission of Identity Document

For application submitted by post/ via drop-in box, please **do not** submit the **original** identity document.

If you are a registered elector and your residential address has changed, please notify the Registration and Electoral Office (REO) as early as possible. For enquiries, please call the REO hotline 2891 1001.

Support organ donation. Register online now!  
For enquiry, please contact Centralised Organ Donation Register Office of Department of Health on 2961 8441.



運輸署

Transport Department



4. 申請人通過私家／公共巴士（車輛類別 9/10）的駕駛考試後，只可獲發私家巴士（車輛類別 9）及私家小巴（車輛類別 4）的正式駕駛執照：申請人須分別完成公共巴士司機職前課程及公共小巴司機職前課程並獲取有關的課程證書，才可獲發公共巴士（車輛類別 10）及公共小巴（車輛類別 5）的正式駕駛執照。相關課程證書內所指明的完成課程日期須為申請該車輛類別的正式駕駛執照日期之前的一年內。

An applicant who passed a Private/Public Bus (Class 9/10) driving test will only be issued with the full driving licence to drive a Private Bus (Class 9) and a Private Light Bus (Class 4). The applicant has to complete the Pre-service Course for Public Bus Drivers and the Pre-service Course for Public Light Bus Drivers respectively and obtain the course certificates for the issue of the full driving licence to drive a Public Bus (Class 10) and a Public Light Bus (Class 5). The date of completion of the course specified in the course certificate shall fall within one year preceding the date of application for the full driving licence to drive the vehicle class.

## 丙部 PART C

## 聲明 DECLARATION

本人現就以下事項作出聲明：

I declare hereby:

- (1) 本人的身體狀況：

My physical condition:

- (i) 有否身體殘缺（如四肢不全或手足活動不靈，請參閱注意事項 (2)）:

Suffering from any physical handicap such as a missing or defective limb (Please refer to Notes for Attention (2)):

†  沒有 / No  有，本人持有運輸署署長發出有關本人通過駕駛能力評估的批准信。

Yes, I have an approval letter issued by the Commissioner for Transport upon passing the driving ability assessment.

- (ii) 現時有否《道路交通（駕駛執照）規例》附表 1（請參閱第三頁）內的疾病或身體傷殘：

Suffering from any disease or physical disability as specified in the First Schedule to the Road Traffic (Driving Licences) Regulations (Please refer to Page 3):

†  沒有 / No  有，該疾病或身體傷殘是 \_\_\_\_\_。

Yes, I am suffering from \_\_\_\_\_, which is a disease or physical disability specified in the First Schedule to the Road Traffic (Driving Licences) Regulations.

- (iii) 駕駛時是否須戴眼鏡或矯正視力的鏡片：

Need to wear glasses or corrective lenses when driving:

†  否 / No  是 / Yes

- (iv) 駕駛時是否須戴助聽器（請參閱注意事項 (2)）：

Need to wear hearing aids when driving (Please refer to Notes for Attention (2)):

†  否 / No  是 / Yes

- (2) 運輸署署長曾否在任何時間，基於以上 (1)(ii) 所提出的疾病或身體傷殘，或任何其他疾病或身體傷殘而拒絕向本人發出駕駛執照或拒絕將其續期：

Whether the Commissioner has at any time, because of the disease or physical disability as specified in (1)(ii) above or any other disease or physical disability, refused to issue me a driving licence or renew my driving licence:

†  否 / No  有，本人曾患有：\_\_\_\_\_

Yes, please specify the disease or physical disability: \_\_\_\_\_

- (3) 本人已年滿二十一歲或以上，且於申請日期起計已持有一年或以上有效私家車或輕型貨車的正式駕駛執照；或持有有效的私家車或輕型貨車的正式駕駛執照，而該執照是在完成暫准駕駛期後獲發的。

I am aged 21 years old or above and I have held a full driving licence for private car or light goods vehicle for at least 1 year immediately preceding the date of the application; or I am a holder of a valid full driving licence issued after the completion of probationary driving period to drive a private car or light goods vehicle immediately preceding the date of the application.

- (4) 本人持有有效中型貨車或重型貨車的正式駕駛執照（只適用於掛接式車輛駕駛考試之申請人）。

I hold a valid full driving licence for medium goods vehicles or heavy goods vehicles (only for applicants of articulated vehicle driving test).

- (5) 本人沒有持有多於一張與現時申請車輛類別相同的駕駛考試表格。

I do not hold more than one test form for the same vehicle class(es) under application.

- (6) 本人並沒有在緊接這申請之前 5 年內，曾就香港法例第 374 章《道路交通條例》第 36、36A、39、39A、39B、39C、39J、39K、39L、39O(1) 或 39S 條所訂罪行定罪，以致無資格取得下列種類的正式駕駛執照——的士、公共或私家小巴、公共或私家巴士、中型貨車、重型貨車、特別用途車輛及掛接車輛（請參閱注意事項 (1)）。

I have not been convicted of an offence under Section 36, 36A, 39, 39A, 39B, 39C, 39J, 39K, 39L, 39O(1) or 39S of the Road Traffic Ordinance (Cap. 374) during the 5 years immediately preceding this application, and that I am not disqualified from holding a full driving licence to drive a taxi, a public light bus or private light bus, a public bus or private bus, a medium goods vehicle, a heavy goods vehicle, a special purpose vehicle or an articulated vehicle (Please refer to Notes for Attention (1)).

- (7) 本人現時所申請的執照種類未曾被暫時吊銷或取消，而本人亦沒有被取消持有或領取駕駛執照的資格以致不能駕駛現欲考取駕駛資格的車輛類別。

The licence (if applicable) that I am applying for has not been suspended or cancelled and that I am not disqualified from holding or obtaining such licence to drive the class(es) of vehicle for which I wish to be tested.

- (8) 本人已細閱本申請表格的內容及明白有關「注意事項」。

I have read through the content of this application forms and understand the "NOTES FOR ATTENTION".

- (9) 本人以上聲明均屬真確事實。本人明白如故意在本申請表填報失實資料，根據《道路交通條例》（第 374 章）第 111 條第 (3) 款的規定，本人可被判罰款 \$5,000 及監禁 6 個月。

My declarations above are true and correct. I understand that, if I knowingly make any statement or provide any information in this application form which is false in any material particular, I shall be liable under Section 111(3) of Road Traffic Ordinance (Cap. 374) to a fine of \$5,000 and imprisonment for 6 months.

申請人簽署

Signature of Applicant .....

日期

Date .....

## 注意事項 NOTES FOR ATTENTION

- 任何人士倘在緊接其申請之前五年內，曾就《道路交通條例》(第374章)第36條(危險駕駛引致他人死亡)、第36A條(危險駕駛引致他人身體受嚴重傷害)、第39條(在酒類影響下駕駛汽車)、第39A條(在體內酒精濃度超過訂明限度的情況下駕駛、企圖駕駛或掌管汽車)、第39B條(檢查呼氣測試)、第39C條(提供樣本以作酒精分析)、第39J條(在指明毒品的影響下沒有妥當控制而駕駛汽車)、第39K條(在體內含有任何濃度的指明毒品時駕駛汽車)、第39L條(在指明毒品以外的藥物的影響下沒有妥當控制而駕駛汽車)、第39O(1)條(沒有接受初步藥物測試)或第39S條(沒有提供血液或尿液樣本)所訂罪行被定罪者，不得領取下列車輛的正式駕駛執照——的士、私家或公共小巴、私家或公共巴士、中型貨車、重型貨車、特別用途車輛及掛接車輛。
  - 殘疾人士或駕駛時須配戴助聽器人士如欲申請駕駛考試，請聯絡本署駕駛事務組(電話：2713 7262)安排駕駛能力評估或聽覺能力評估，若你能通過上述的評估，運輸署署長將向你發出批准信，以參加駕駛考試及申領合適的駕駛執照。
  - 駕駛考試表格由簽發日起，十八個月內有效。凡有查詢，請說明該表格號碼(該號碼列於考試排期信內)。
  - 申請商用車輛類別的正式駕駛執照申請人必須符合申請條件，並在其遞交正式駕駛執照申請當日為有效的香港永久性居民身份證持有人，或是香港永久性居民身份證以外的香港身份證持有人，並且不受任何逗留條件所規限(但《入境條例》(第115章)第2(1)條所界定的逗留期限除外)，方可獲發有關車輛類別之正式駕駛執照。
  - 申請人在申請學習商用車輛當日起，須持有最少一年或以上有效私家車或輕型貨車的正式駕駛執照；或申請人在申請當日持有有效私家車或輕型貨車的正式駕駛執照，而該執照是在完成暫准駕駛期後獲發的，方可申領學習商用車輛駕駛執照。
  - 如任何駕駛執照持有人/登記車主曾向運輸署署長提供其姓名、地址或身分證明文件有所改變，他/她須在改變出現後72小時內以書面通知運輸署署長，並需提交有關改變的證明。任何人無合理辯解而違反此規定，即屬犯罪，可處罰款2,000元。如屬姓名的改變或身分證明文件的改變，駕駛執照持有人/登記車主亦須將現有的駕駛執照正本(如持有)、駕駛教師執照正本(如持有)、車輛登記文件正本(如持有)、車輛牌照(如持有)及自訂登記號碼分配證明書(如持有)送交運輸署署長，以作修改。
  - 若郵件郵資不足，香港郵政會收取欠資及相關費用。本署不會接收郵資不足的郵件，有關郵件將由香港郵政退回寄件人或以予銷毀。為確保郵件能妥善送達本署，並免卻不必要的派遞延誤或失誤，請切記投寄郵件前支付足額郵資及註明回郵地址。[請參閱郵費的詳情，並留意由2016年1月1日起生效的新郵費結構——http://www.hongkongpost.hk]
  - 在完成辦理你的申請後，你所提交的證明文件副本將會被銷毀。
- A person shall not be eligible for a full driving licence to drive a taxi, a private light bus or public light bus, a private bus or public bus, a medium goods vehicle, a heavy goods vehicle, a special purpose vehicle or an articulated vehicle if he has been convicted of an offence under Section 36 (Causing death by dangerous driving), Section 36A (Causing grievous bodily harm by dangerous driving), Section 39 (Driving a motor vehicle under the influence of drink), Section 39A (Driving, attempting to drive or being in charge of a motor vehicle with alcohol concentration above prescribed limit), Section 39B (Screening breath tests), Section 39C (Provision of specimens for alcohol analysis), Section 39J (Driving motor vehicle without proper control under influence of specified illicit drug), Section 39K (Driving motor vehicle with any concentration of specified illicit drug), Section 39L (Driving motor vehicle without proper control under influence of drug other than specified illicit drug), Section 39O(1) (Failure to undergo preliminary drug test), Section 39S (Failure to provide specimen of blood or urine) of the Road Traffic Ordinance (Cap. 374) during the 5 years immediately preceding his application.
  - People with disabilities or people who need to wear hearing aids when driving may contact Driving Services Section of Transport Department (Tel.: 2713 7262) for the arrangement of an appointment for driving ability assessment or hearing ability assessment if they wish to apply for a driving test. Subject to the result of the assessment, you will be given an approval letter for applying for driving test and appropriate licence from the Commissioner for Transport.
  - A driving test form is valid only for a period of 18 months from the date of issue. Its number, shown on the appointment letter of driving test, should be quoted in all enquiries.
  - To apply for a full driving licence to drive commercial vehicle class(es), you must fulfill the application requirements and you must be the holder of a Hong Kong Permanent Identity Card, or the holder of a Hong Kong Identity Card (other than a Hong Kong Permanent Identity Card) and are not subject to any condition of stay (other than a limit of stay as defined in section 2(1) of the Immigration Ordinance (Cap. 115)).
  - Applicant must be a holder of a valid full driving licence to drive a private car or light goods vehicle for at least 1 year immediately preceding his/her application; or applicant must be a holder of a valid full driving licence issued after the completion of probationary driving period to drive a private car or light goods vehicle on the date of his/her application for a learner's driving licence to drive a commercial vehicle.
  - If a change occurs in the name, address or identity document of a driving licence holder/registered vehicle owner previously provided by the driving licence holder/registered vehicle owner to the Commissioner for Transport, the driving licence holder/registered vehicle owner shall, within 72 hours of the change, notify the Commissioner for Transport in writing with the proof of change. Any person who without reasonable excuse contravenes such requirement commits an offence and is liable to a fine of \$2,000. For cases of change of name or change of identity document, the driving licence holder/registered vehicle owner shall also deliver to the Commissioner for Transport the existing original driving licence (if applicable), original driving instructor's licence (if applicable), original vehicle registration document (if applicable), vehicle licence (if applicable) and Certificate of Allocation of Personalized Registration Mark (if applicable) for amendment.
  - Underpaid mail items are subject to surcharge by Hongkong Post. This department will not accept underpaid mail items, which will be returned to the sender or disposed of by the Hongkong Post. For proper delivery of your mail items to the department, and to avoid unnecessary delivery delay or unsuccessful delivery, please ensure your mail items bear sufficient postage with return address before posting. [Please note details about postage and pay attention to the New Postage Structure effective from 1 January 2016—http://www.hongkongpost.hk]
  - Copy of your submitted supporting document(s) will be destroyed after processing your application.

## 所需文件及費用 REQUIRED DOCUMENTS AND FEES

- 身分證明文件副本(香港永久性居民:香港永久性居民身份證;香港居民:香港身份證;非香港居民:護照或有效旅遊證件);(請參閱「注意事項」(7)及(8));
  - 註冊醫生簽發的運輸署體格檢驗證明書 TD256 (只適用於在申請當日年滿七十歲或以上人士);及
  - 應繳費用——駕駛考試費用\$510[有關費用會更改。如欲知最新費用,你於本署各牌照事務處詢問處、或致電顧客服務熱線2804 2600 / 1823查詢、參閱牌照事務處的牌照費用表(TD341)或瀏覽運輸署網頁(www.td.gov.hk)。如以支票/銀行本票付款,請劃線並寫明「香港特別行政區政府」為收款人,請在支票/銀行本票背面寫上你的姓名、身分證明文件號碼的首4個字(包括英文字母及數字)及日間聯絡電話號碼。請勿郵寄現款。
- Photocopy of identity document (Hong Kong Permanent Identity Card for Hong Kong permanent residents; Hong Kong Identity Card for Hong Kong residents; passport or valid travel document for non Hong Kong residents) (please refer to "Notes for Attention" (7) & (8));
  - Medical Examination Certificate TD256 duly completed by a registered medical practitioner (applicable to a person aged 70 or above on the date of application); and
  - the appropriate fee — the application fee for driving test is \$510. [The application fee may be subject to change. For enquiry about the updated application fee, you may make enquiries at the enquiry counters of Licensing Offices or from Customer Service Hotline 2804 2600/1823, refer to the licence fees table (TD341) from licensing offices, or visit Transport Department's website (www.td.gov.hk) for information]. If pay by cheque/cashier order, please make cheque/cashier order payable to either "The Government of the Hong Kong Special Administrative Region" or "The Government of the HKSAR" and crossed. Please write down your name, first four characters/digits of your identity document number and daytime contact telephone number on the back of the cheque/cashier order. Cash should not be sent by post.
- † 請在適當方格內加上「✓」號。Please tick the appropriate box.

## 道路交通(駕駛執照)規例附表1——例外的疾病及身體傷殘

### FIRST SCHEDULE OF ROAD TRAFFIC (DRIVING LICENCES) REGULATIONS—EXCEPTED DISEASES AND PHYSICAL DISABILITIES

- 癲癇症。
  - 高血壓或其他因由，以致有可能突然暈眩或昏倒以致失去能力。
  - 精神紊亂，以致執照申請人或持有人(視屬何情況而定)有可能根據《精神健康條例》(第136章)被羈留或以住院病人身分在該條例所指的精神病院接受治療。
  - 任何導致肌肉不受控制的狀況。
  - 未受控制的糖尿病。
  - 不能在白天充足光線下讀出與他相距23米的登記號碼(有需要者在配戴眼鏡或其他矯正視力鏡片作為協助,仍不能讀出)。
  - 任何其他疾病或傷殘,而該疾病或傷殘很可能令申請人或持有人沒有能力在不危及公眾安全的情況下,有效地駕駛或控制該執照所指的汽車或經適當改裝的汽車;但失聰本身並不當作上述的傷殘。
- Epilepsy.
  - Liability to sudden attacks of disabling giddiness or fainting due to hypertension or any other cause.
  - Mental disorder for which the applicant for the licence, or, as the case may be, the holder of the licence is liable to be detained under the Mental Health Ordinance (Cap. 136) or is receiving treatment as an in-patient in a mental hospital within the meaning of that Ordinance.
  - Any condition causing muscular incoordination.
  - Uncontrolled diabetes mellitus.
  - Inability to read at a distance of 23 metres in good daylight (with the aid of spectacles or other corrective lenses, if worn) a registration mark.
  - Any other disease or disability which is likely to render him incapable of effectively driving and controlling a motor vehicle or suitably adapted motor vehicle to which such licence refers without endangering public safety, provided that deafness shall not of itself be deemed to be any such disability.

## 丁部 PART D

## 郵遞申請 APPLICATION BY POST 請參閱注意事項(7)及(8) Please refer to Notes for Attention (7) & (8)

你必須將申請寄回「沙田中央郵政信箱 79 號運輸署(TD321)」。本署不接受親自或由代理人交回的駕駛考試申請表(商用車輛)。本署將於15個工作天內通知你有關考試詳情。如果你在遞交申請後五個星期內仍未收到有關考試詳情,請致電2804 2600與運輸署聯絡,以便作出跟進。

You must submit your application by post to "Transport Department P.O. Box No. 79, Shatin Central Post Office (TD321)". Application for a driving test (commercial vehicle) submitted in person or by agent is not accepted. You will be notified of the details of the test appointment within 15 working days. If you have not received the details of the test appointment 5 weeks from the date of submission, please contact Transport Department at 2804 2600 for follow up action.

- 在支票/銀行本票背面寫上你的姓名、身分證明文件號碼的首4個字(包括英文字母及數字)及日間聯絡電話號碼。  
Please write down your name, first four characters/digits of your identity document number and daytime contact telephone number on the back of the cheque/cashier order.
- 請填上你的付款資料。Please fill in your remittance details.  
銀行名稱  
Name of bank \_\_\_\_\_  
付款總額  
Amount paid \_\_\_\_\_  
支票/銀行本票號碼  
Cheque/Cashier Order No. \_\_\_\_\_

如以郵遞申請,請寄往以下地址(請沿虛線剪下)

運輸署  
沙田中央郵政信箱 79 號

TD321

請在下方填寫你的姓名及回郵地址。本署將有關考試詳情寄回此地址,但不會就此回郵地址資料更改本署記錄。  
Please fill in your name and return address to which the details of test appointment will be posted. We will NOT amend our record on the basis of this return address information provided.

姓名 Name \_\_\_\_\_

回郵地址 Return Address \_\_\_\_\_

## 車輛類別代號 VEHICLE CLASSIFICATION CODES

輕型貨車	Light Goods Vehicle	2	中型貨車 (總重量五公噸半以上但不逾二十四公噸)	18
私家小巴	Private Light Bus	4	Medium Goods Vehicle (with permitted gross vehicle weight over 5.5 tonnes but not exceeding 24 tonnes)	
公共小巴	Public Light Bus	5		
的士	Taxi	6	重型貨車 (總重量二十四公噸以上但不逾三十八公噸)	19
私家巴士	Private Bus	9	Heavy Goods Vehicle (with permitted gross vehicle weight over 24 tonnes but not exceeding 38 tonnes)	
公共巴士	Public Bus	10		
專利公共巴士	Public Bus — Franchised	17	掛接車輛 Articulated Vehicle	20

## 個人資料的說明 NOTES ABOUT PERSONAL DATA

### 收集目的

- 運輸署會使用透過本申請表所獲得的個人資料作下列用途：
  - 辦理有關審批你在本申請表中提出的申請的事務；
  - 依照道路交通 (車輛登記及領牌) 規例第 4(2) 條的規定，保存一份車輛記錄，讓市民索閱；  
(只適用於與車輛有關的申請)
  - 依照道路交通 (駕駛執照) 規例第 39 條的規定，保存一份詳列駕駛執照上各細項的記錄；  
(只適用於與駕駛執照有關的申請)
  - 辦理有關交通及運輸的事務；及
  - 方便運輸署與你聯絡。
- 你必須提供本申請表所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

### 獲轉交資料的部門／人士

- 你透過本申請表所提供的個人資料會向下列人士／部門公開：
  - 其他政府部門、決策局及有關機構，以作上述第 1 段所列的用途；
  - 任何人士，以作上述第 1 段 (b) 項所列的用途；及
  - 隧道公司、青馬管制區營運者及青沙管制區營運者，以便該等機構執行與交通及運輸有關的法定職責。

### 索閱個人資料

- 根據個人資料 (私隱) 條例第 18 及 22 條及附表 1 第 6 條，你有權索閱及修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。  
查詢
- 有關透過本申請表收集的個人資料的查詢，包括索閱及修正資料，應寄往香港金鐘道 95 號統一中心 3 樓運輸署牌照事務組行政主任／首次登記稅收啟。

### Purposes of Collection

- The personal data provided by means of this form will be used by Transport Department for the following purposes:
  - activities relating to the processing of your application in this form;
  - maintenance of a register of vehicles for public access under regulation 4(2) of the Road Traffic (Registration and Licensing of Vehicles) Regulations;  
(applicable to vehicle-related applications only)
  - maintenance of a record of particulars of driving licences under regulation 39 of the Road Traffic (Driving Licences) Regulations;  
(applicable to driving licence-related applications only)
  - activities relating to traffic and transport matters; and
  - facilitating communication between Transport Department and yourself.
- It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

### Classes of Transferees

- The personal data you provided by means of this form may be disclosed to:
  - other Government departments, bureaux and relevant organizations for the purposes mentioned in paragraph 1 above;
  - any person for the purpose mentioned in paragraph 1(b) above; and
  - tunnel companies, Tsing Ma Control Area operator and Tsing Sha Control Area operator for execution of their statutory duties in traffic and transport matters.

### Access to Personal Data

- You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

### Enquiries

- Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to the Licensing Section, Transport Department, 3/F, United Centre, 95 Queensway, Hong Kong. (Attn.: Executive Officer/FRT)

Application by post to the following address (Please cut along the line)

Transport Department  
Shatin Central Post Office  
P. O. Box No. 79