

重要通知

在車輛登記文件簽署及蓋印規定

車輛登記文件(以下簡稱為「牌簿」)上**必須**載有登記車主簽署，而當登記車主遞交有關的牌照申請時，申請表格上的簽署必須與牌簿上的簽署相符；如以公司/機構為登記車主，牌簿必須載有由該公司/機構所指定獲授權人士的簽署並加蓋該公司/機構的印章，而申請表格上的印章與牌簿上的印章**必須完全相同**，否則運輸署將**不會**處理有關的牌照申請。

地址證明要求

於遞交牌照服務申請時，**必須**連同最近三個月內發出的地址證明文件正本或副本，否則運輸署可以根據有關法例暫停處理有關申請。[\[請參閱可接納的地址證明\]](#)

更改地址

根據法例，駕駛執照持有人或登記車主的地址如有改變，須在72小時內通知運輸署。任何人無合理辯解而違反此規定，即屬犯罪，可處罰\$2,000。你可透過書面、[政府一站通](#)或遞交**表格**(「更改個人資料或車輛資料通知書」)連同新地址的證明文件通知運輸署有關地址的更改。

郵件貼上足夠郵資

若郵件郵資不足，香港郵政會收取欠資及相關費用。本署不會接收郵資不足的郵件，有關郵件將由香港郵政退回寄件人(有回郵地址)或予以銷毀(沒有回郵地址)。為確保郵件能妥善送達本署，並免卻不必要的派遞延誤或失誤，請切記投寄郵件前支付足額郵資及註明回郵地址。[\[請參閱香港郵政有關郵費的最新詳情\]](#)

提交身分證明文件

如以郵寄方式或經投遞箱遞交申請，**請勿**提交身分證明文件**正本**。

若你是已登記選民而你的住址有變更，請盡早通知選舉事務處。如有查詢，請致電選舉事務處熱線 2891 1001。



運輸署

Transport Department

修正 Revision

由 **2017 年 12 月 29 日** 起，運載特長貨物許可證及運載特闊貨物許可證的收費將由 \$200 調整至 \$240。本申請表格內「所需文件及費用」的第七項現修改如下：

With effect from 29 December 2017, the application fee for Long Load Permit and Wide Load Permit will be adjusted from \$200 to \$240. Point (7) under “Required Documents and Fees” of this application form is revised as follows:

(7) 應繳費用-----**本許可證的申請費用為\$240** [有關申請費用或會更改。如欲知最新費用，你可於本署各牌照事務處詢問處、或致電顧客服務熱線 2804 2600／1823 電話中心查詢、參閱牌照事務處的牌照費用表(TD341)或瀏覽運輸署網頁(www.td.gov.hk)]。如以支票／銀行本票付款，請劃線並寫明「**香港特別行政區政府**」為收款人，並在支票／銀行本票背面寫上你的姓名、車輛登記號碼及日間聯絡電話號碼；請勿郵寄現款。

(7) The appropriate fee — **the application fee for this permit is \$240** [The application fee may be subject to change. For enquiry about the updated application fee, you may make enquiries at the enquiry counters of licensing offices or from Customer Service Hotline 2804 2600/1823 Call Center, refer to the licence fees table (TD341) from licensing offices, or visit Transport Department’s website (www.td.gov.hk) for information]. If pay by cheque/cashier order, please make cheque/cashier order payable to “**The Government of the Hong Kong Special Administrative Region**” or “**The Government of the HKSAR**” and crossed. Please write down your name, vehicle registration mark and daytime contact telephone number on the back of the cheque/cashier order; cash should not be sent by post.

通知

由 **2019 年 7 月 1 日起**，本署將就以下許可證及汽車首次登記申請實施服務表現承諾：

牌照申請	服務表現承諾	達到目標
運載特長/特闊貨物許可證	在接獲已填妥的申請表及所有所需文件後，本署會於 25 個工作日 內通知申請人有關申請結果。	95%
車輛行駛許可證 (適用於無須進行車輛檢驗的申請)	在接獲已填妥的申請表及所有所需文件後，本署會於 30 個工作日 內通知申請人有關申請結果。	95%
快速公路許可證	在接獲已填妥的申請表及所有所需文件後，本署會於 30 個工作日 內通知申請人有關申請結果。	92%
超額載客許可證 (適用於無須進行車輛檢驗的申請)	申請人在櫃檯遞交已填妥的申請表及所有所需文件後，本署會於 70 分鐘 內發出有關許可證。	95%
汽車首次登記 (適用於無須諮詢第三者的申請)	申請人在櫃檯遞交已填妥的申請表及所有所需文件後，本署會於 2 個工作日 內發出車輛登記文件。	95%

運載特長／特濶貨物許可證申請表
Application for "Long Load" and "Wide Load" Permits

請閱讀附頁的「須知事項」；並以正楷填寫第一頁及第三頁內的各項資料。

Please read the notes attached and complete all items in BLOCK LETTERS on pages 1 and 3.

(本欄不必填寫 FOR OFFICIAL USE ONLY)	O
	P
Receiving Officer's Signature _____	
Recommended/Not Recommended _____	
Approved/Not Approved _____	

申請人資料 PARTICULARS OF APPLICANT

英文姓名／公司名稱 _____ 中文姓名／公司名稱 (如適用) _____
Name (In English) _____ Name (In Chinese if applicable) _____

身分證文件號碼／公司註冊證號碼 _____ ()
Identity Document No./Certificate of Incorporation No.:

住址／公司地址 Residential/Company Address (你的地址將會列載在許可證上 Your address will be entered on the permit.)
「注意：本署是以駕駛執照持有人／登記車主的住址／公司地址 (如以公司登記為車主) 為他／她於本署的登記地址，並以該地址與他／她聯絡和郵寄函件。因此，申請人必須在本申請表填寫其最新的住址／公司地址。」(Note: The residential address/company address (if using company as registered vehicle owner) of a driving licence holder/registered vehicle owner is his/her/its registered address in this Department, and will be used for the purposes of contact with him/her/it and mailing correspondence. Thus, the applicant must fill in his/her/its updated residential address/company address in this application form.)

室 Flat/Room _____ 樓 Floor _____ 座 Block _____
如以中文書寫地址，必須清楚寫明樓層，以免郵遞失誤

大廈／屋苑名稱 Name of Building/Estate _____

門牌號數及街道 (或鄉村) 名稱 Number and Name of Street (or Village) _____

† 香港 Hong Kong 九龍 Kowloon 新界 New Territories

地區 District _____

通訊地址 Correspondence Address

「注意：如你以上所填報的住址／公司地址 (如以公司登記為車主) 並不能用作聯絡和郵遞用途，請在以下填寫你的通訊地址。」(Note: If you cannot use the above residential address/company address (if using company as registered vehicle owner) for the purposes of contact and mailing, please fill in below your correspondence address.)

室 Flat/Room _____ 樓 Floor _____ 座 Block _____
如以中文書寫地址，必須清楚寫明樓層，以免郵遞失誤

大廈／屋苑名稱 Name of Building/Estate _____

門牌號數及街道 (或鄉村) 名稱 Number and Name of Street (or Village) _____

† 香港 Hong Kong 九龍 Kowloon 新界 New Territories

地區 District _____

日間聯絡電話 Day Time Contact Tel. No. _____

† 請在適當方格內加上「✓」號。Please tick the appropriate box.

車輛細節 PARTICULARS OF VEHICLE

車輛登記號碼 _____ 類別 _____
Registration Mark _____ Class _____
廠名 _____ 總闊度 _____ 米
Make _____ Overall Width _____ metres
總長度 _____ 米
Overall Length _____ metres

該車輛之有效第三者風險保險 VALID THIRD PARTY RISK INSURANCE IN RESPECT OF THE VEHICLE
(必須出示保險單)(Certificate MUST be produced)

保險公司名稱 (非代理商) _____
Name of Insurance Company (not agent) _____
保險單／臨時保單號碼 _____ 屆滿日期 _____
Policy/Cover Note No. _____ Expiry Date _____

經營細則 PARTICULARS OF OPERATION

申請原因 _____
Reasons for Application _____
貨物伸出之長度或闊度 _____ 米
Projection of Loads: Front projection _____ metres
貨物總闊 _____ 米
Total width of loads _____ metres
伸出車後 _____ 米
Rear projection _____ metres
貨物總重 _____ 公噸
Total weight of loads _____ tonnes
合共伸出車身兩旁 _____ 米
Overall projection beyond both sides _____ metres
貨物總長 _____ 米
Total length of loads _____ metres

路線詳情 _____
Detail of Routes _____

聲明 DECLARATION

本人已經閱讀各項條件，亦已明白其內容。現聲明，根據本人所知所信，以上填報的一切資料全部詳盡確實，而所申請行走的路線沿途有足夠的高度和空間，足以供上述車輛 (包括貨物) 行駛。特此為上述車輛申請運載特長／特濶貨物許可證，日期由 _____ 至 _____。
本人以上聲明均屬真實事實。本人明白如故意在本申請表填報失實資料，根據《道路交通條例》(第 374 章) 第 111 條第 (3) 款的規定，本人可被判罰款 \$5,000 及監禁 6 個月。

本人委託 _____ (代理人姓名)，即身分證文件號碼 _____ 的持有人為代理人，代表本人提交及處理本申請，包括領取相關牌照、許可證及／或其他文件。
(註：如申請表提供的資料曾作修改，申請人須在旁加簽作實。)

I have read and understood the conditions. I declare that to the best of my knowledge and belief the information given above is true and complete and that the routes set out in the application are of sufficient headroom/clearance for movement of the vehicle inclusive of load. I hereby apply for a long/wide load permit for the above vehicle for the period from _____ to _____.

My declarations above are true and correct. I understand that, if I knowingly make any statement or provide any information in this application form which is false in any material particular, I shall be liable under Section 111(3) of Road Traffic Ordinance (Cap. 374) to a fine of \$5,000 and imprisonment for 6 months.

I hereby appoint _____ (name of agent), holder of identity document number _____ as the agent to submit and handle this application on my behalf, including the collection of related licence, permit and/or other documents.
(Note: If the information provided in this application form is amended, applicant shall sign next to the amended part for verification.)

申請人簽署 _____ 日期 _____
Signature of Applicant _____ Date _____

(一) 運輸署考慮各項申請時，須諮詢警方交通部的意見，故請申請人儘早把申請表親自或由代理人遞交或郵寄至以下任何一個運輸署牌照事務處：

- (a) 香港金鐘道 95 號統一中心 3 樓運輸署香港牌照事務處；或
- (b) 九龍長沙灣道 303 號長沙灣政府合署 2 樓運輸署九龍牌照事務處；或
- (c) 九龍觀塘鯉魚門道 12 號東九龍政府合署 5 字樓運輸署觀塘牌照事務處；或
- (d) 新界沙田上禾輦路 1 號沙田政府合署 2 樓運輸署沙田牌照事務處。

(二) 申請表須以一式兩份遞交。申請表副本將轉交警方交通部徵詢意見。

(三) 申請結果將由運輸署署長通知。

(1) Application will be considered in consultation with the Traffic Police. Applicants are advised to submit their applications in person or by agent or by post to any of the following licensing offices of the Transport Department as early as possible:

- (a) Transport Department Hong Kong Licensing Office at 3/F., United Centre, 95 Queensway, Hong Kong; or
- (b) Transport Department Kowloon Licensing Office at 2/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon; or
- (c) Transport Department Kwun Tong Licensing Office at 5/F., Kowloon East Government Offices, 12 Lei Yue Mun Road, Kowloon; or
- (d) Transport Department Sha Tin Licensing Office at 2/F., Sha Tin Government Offices, 1 Sheung Wo Che Road, Shatin, New Territories.

(2) Applications are required to be submitted in duplicate. The duplicate copy of the application will be forwarded to Traffic Police for comments.

(3) Results will be notified by the Commissioner for Transport.

所需文件及費用 REQUIRED DOCUMENTS AND FEES

† 身分證明文件／公司註冊證 (商業登記證不會被接納。上述文件的影印副本亦可接受作核對用，並將於辦理你的申請後銷毀。)

車輛登記文件。(如以個人名義登記車輛的車主親自遞交申請表至運輸署牌照事務處，則可出示其身分證明文件正本而無需出示車輛登記文件。)

以登記車主的名義投保，並於整段許可證有效期內有效的第三者意外風險證明書或臨時保單。

任何運輸署署長要求有關的文件。

現時的地址證明 (住址／公司地址及通訊地址) 正本或副本，而該地址證明需發出距今不超過三個月 (包括水電煤或電訊公司帳單、政府部門、公共機構、銀行或本地大學／專上教育機構發出的信件等)。如有查詢，可致電 2804 2600。

應繳費用——本許可證的申請費用為 \$240 [有關申請費用或會更改。如欲知最新費用，你可於本署各牌照事務處詢問處、或致電顧客服務熱線 2804 2600/1823 電話中心查詢、參閱牌照事務處的牌照費用表 (TD341) 或瀏覽運輸署網頁 (www.td.gov.hk)]。如以支票／銀行本票付款，請劃線並寫明「香港特別行政區政府」為收款人，並在支票／銀行本票背面寫上你的姓名，身分證明文件號碼及日間聯絡電話號碼；請勿郵寄現款。

† Identity Document/Certificate of Incorporation (Business Registration Certificate will not be accepted. Photocopy of the identity documents will be accepted and will be destroyed after the processing of your application.)

Vehicle Registration Document. (For individual registered vehicle owners who submit the applications **in person** to the Transport Department licensing office, no Vehicle Registration Document is required if their **original** identity document is presented.)

A Third Party Risk Insurance Certificate or Cover Note in the name of the registered owner valid for the entire period of the permit.

Any relevant documents as required by the Commissioner for Transport.

Original or photocopy of proof of present address (residential address/company address and correspondence address) which is issued not more than 3 months from now (includes utility or telecommunication bills, correspondence from government departments, public organisations, banks or local universities/tertiary education institutions etc.). For enquiries, please call 2804 2600.

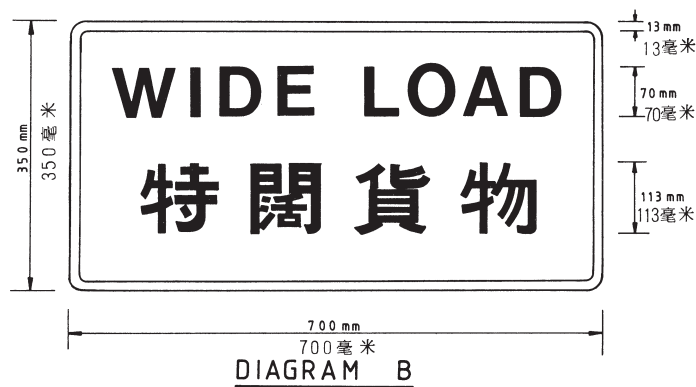
The appropriate fee—the application fee for this permit is \$240 [The application fee may be subject to change. For enquiry about the updated application fee, you may make enquiries at the enquiry counters of Licensing Offices or from Customer Service Hotline 2804 2600/1823 Call Centre, refer to the licence fees table (TD341) from licensing offices, or visit Transport Department's website (www.td.gov.hk) for information]. If pay by cheque/cashier order, please make cheque/cashier order payable to either “The Government of the Hong Kong Special Administrative Region” or “The Government of the HKSAR” and crossed. Please write down your name, identity document number and daytime contact telephone number on the back of the cheque/cashier order; cash should not be sent by post.

† 請在適當方格內加上「✓」號。Please tick the appropriate box.

服務時間 SERVICE HOURS

如需查詢運輸署各牌照事務處服務時間，可致電 2804 2600 或瀏覽運輸署網站 www.td.gov.hk。

For enquiry on service hours of Transport Department licensing offices, please call 2804 2600 or visit our website www.td.gov.hk.



顏色 COLOUR

底部——黃色反射之反光材料

BACKGROUND — YELLOW REFLEX REFLECTING MATERIAL

邊沿——紅色螢光材料

BORDER — RED FLUORESCENT MATERIAL

字體——黑色

LETTERS & CHARACTERS — BLACK

(本欄不必填寫 FOR OFFICIAL USE ONLY)	O
Receiving Officer's Signature _____	P
Recommended/Not Recommended _____	
Approved/Not Approved _____	

運載特長/特濶貨物許可證申請表
Application for "Long Load" and "Wide Load" Permits

請閱讀附頁的「須知事項」；並以正楷填寫第一頁及第三頁內的各項資料。
Please read the notes attached and complete all items in BLOCK LETTERS on pages 1 and 3.

申請人資料 PARTICULARS OF APPLICANT

英文姓名/公司名稱 _____ 中文姓名/公司名稱(如適用) _____
Name (In English) _____ Name (In Chinese if applicable) _____

身分證文件號碼/公司註冊證號碼 _____ ()
Identity Document No./Certificate of Incorporation No.:

住址/公司地址 Residential/Company Address (你的地址將會列載在許可證上 Your address will be entered on the permit.)
「注意：本署是以駕駛執照持有人/登記車主的住址/公司地址(如以公司登記為車主)為他/她於本署的登記地址，並以該地址與他/她聯絡和郵寄函件。因此，申請人必須在本申請表填寫其最新的住址/公司地址。」(Note: The residential address/company address (if using company as registered vehicle owner) of a driving licence holder/registered vehicle owner is his/her/its registered address in this Department, and will be used for the purposes of contact with him/her/it and mailing correspondence. Thus, the applicant must fill in his/her/its updated residential address/company address in this application form.)

室 Flat/Room _____ 樓 Floor _____ 座 Block _____
如以中文書寫地址，必須清楚寫明樓層，以免郵遞失誤

大廈/屋苑名稱 Name of Building/Estate _____

門牌號數及街道(或鄉村)名稱 Number and Name of Street (or Village) _____

† 香港 Hong Kong 九龍 Kowloon 新界 New Territories

地區 District _____
通訊地址 Correspondence Address
「注意：如你以上所填報的住址/公司地址(如以公司登記為車主)並不能用作聯絡和郵遞用途，請在以下填寫你的通訊地址。」(Note: If you cannot use the above residential address/company address (if using company as registered vehicle owner) for the purposes of contact and mailing, please fill in below your correspondence address.)

室 Flat/Room _____ 樓 Floor _____ 座 Block _____
如以中文書寫地址，必須清楚寫明樓層，以免郵遞失誤

大廈/屋苑名稱 Name of Building/Estate _____

門牌號數及街道(或鄉村)名稱 Number and Name of Street (or Village) _____

† 香港 Hong Kong 九龍 Kowloon 新界 New Territories

地區 District _____
日間聯絡電話 Day Time Contact Tel. No. _____ † 請在適當方格內加上「✓」號。Please tick the appropriate box.

車輛細節 PARTICULARS OF VEHICLE

車輛登記號碼 _____ 類別 _____
Registration Mark _____ Class _____
廠名 _____ 總濶度 _____ 米
Make _____ Overall Width _____ metres
總長度 _____ 米
Overall Length _____ metres

該車輛之有效第三者風險保險 VALID THIRD PARTY RISK INSURANCE IN RESPECT OF THE VEHICLE
(必須出示保險單)(Certificate MUST be produced)

保險公司名稱(非代理商) _____
Name of Insurance Company (not agent) _____
保險單/臨時保單號碼 _____ 屆滿日期 _____
Policy/Cover Note No. _____ Expiry Date _____

經營細則 PARTICULARS OF OPERATION

申請原因 _____
Reasons for Application _____
貨物伸出之長度或濶度 _____ 米 貨物總濶 _____ 米
Projection of Loads: Front projection _____ metres Total width of loads _____ metres
伸出車後 _____ 米 貨物總重 _____ 公噸
Rear projection _____ metres Total weight of loads _____ tonnes
合共伸出車身兩旁 _____ 米 貨物總長 _____ 米
Overall projection beyond both sides _____ metres Total length of loads _____ metres

路線詳情 _____
Detail of Routes _____

聲明 DECLARATION

本人已經閱讀各項條件，亦已明白其內容。現聲明，根據本人所知所信，以上填報的一切資料全部詳盡確實，而所申請行走的路線沿途有足夠的高度和空間，足以供上述車輛(包括貨物)行駛。特此為上述車輛申請運載特長/特濶貨物許可證，日期由 _____ 至 _____。
本人以上聲明均屬真實事實。本人明白如故意在本申請表填報失實資料，根據《道路交通條例》(第374章)第111條第(3)款的規定，本人可被判罰款\$5,000及監禁6個月。

本人委託 _____ (代理人姓名)，即身分證文件號碼 _____ 的持有人為代理人，代表本人提交及處理本申請，包括領取相關牌照、許可證及/或其他文件。
(註：如申請表提供的資料曾作修改，申請人須在旁加簽作實。)

I have read and understood the conditions. I declare that to the best of my knowledge and belief the information given above is true and complete and that the routes set out in the application are of sufficient headroom/clearance for movement of the vehicle inclusive of load. I hereby apply for a long/wide load permit for the above vehicle for the period from _____ to _____.

My declarations above are true and correct. I understand that, if I knowingly make any statement or provide any information in this application form which is false in any material particular, I shall be liable under Section 111(3) of Road Traffic Ordinance (Cap. 374) to a fine of \$5,000 and imprisonment for 6 months.

I hereby appoint _____ (name of agent), holder of identity document number _____ as the agent to submit and handle this application on my behalf, including the collection of related licence, permit and/or other documents.
(Note: If the information provided in this application form is amended, applicant shall sign next to the amended part for verification.)

申請人簽署 _____ 日期 _____
Signature of Applicant _____ Date _____

運載「特長貨物」和「特潤貨物」的許可證，是根據香港法例第 374 章道路交通（車輛登記及領牌）規例第 54 條的規定簽發，目的是方便車輛運載較車身長或潤的貨物。香港法例第 374 章道路交通（交通管理）規例第 55 條對運載較車身長或潤的貨物有以下規定：

規例第 55 條：

- (1) 除第 (2) 款另有規定外，任何司機不得在道路上駕駛載有以下負載物的車輛——
 - (a) 如屬非拖車的車輛，該負載物從該車輛的最前部分向前伸出 1.5 米以上；
 - (b) 該負載物從該車輛的最後部分向後伸出 1.4 米以上；
 - (c) 該負載物從兩側伸出，以致其總寬度超過 2.5 米；或
 - (d) 該負載物的高度超過 4.6 米，或雖低於該高度，但卻可能導致在該道路上空合法架設的任何物體或電綫損壞。
- (2) 如一部車輛的負載物不超出根據香港法例第 374 章道路交通（車輛登記及領牌）規例而發出的運載特長貨物許可證或運載特潤貨物許可證所訂明的範圍，則該車輛可運載該負載物。

“Long load” and “Wide load” permits are issued under the provisions of Regulation 54 of the Road Traffic (Registration and Licensing of Vehicles) Regulations, Cap. 374. These permits are issued to facilitate movement of overhang on vehicles which is governed by Regulation 55 of the Road Traffic (Traffic Control) Regulations, Cap. 374 which stipulates that:

- Reg. 55
- (1) “Subject to para. 2, no driver shall drive on a road a vehicle that is so loaded that the load—
 - (a) in the case of a vehicle other than a trailer, extends forwards more than 1.5 metres from the foremost part of the vehicle;
 - (b) extends backwards more than 1.4 metres behind the rearmost part of the vehicle;
 - (c) extends sideways so that the total width of the load is in excess of 2.5 metres; or
 - (d) rises to such a height in excess of 4.6 metres or to such lesser height as may cause damage to any object or wires lawfully erected above the road.
 - (2) A vehicle may be driven loaded within the limits prescribed in a long load permit or a wide load permit issued under the “Road Traffic (Registration and Licensing of Vehicles) Regulations.”

簽發條件 CONDITIONS OF ISSUE

- (一) 申請人須是運載特長或特潤貨物許可證申請表所指車輛的登記車主。如果由代理人申請，則須有登記車主書面授權，申請才可獲接納。（如果申請由代理人遞交，代理人必須出示其本人的身分證明文件正本，以作記錄。）
- (二) 申請許可證的車輛須是中型或者重型貨車，有無掛接拖車均可，而車輛總長度不得少過 9.1 米。
- (三) 運載特長貨物的車輛貨物如伸出車前超過兩米及／或伸出車後超過 3 米，則車輛總長度不得少於 10 米。
- (四) 申請上述許可證的車輛必須具備在許可證有效期內有效的第三者風險保險。
- (1) The applicant shall be the registered owner of the vehicle for which the long load or wide load permit is being sought. An application by an agent will be accepted only where the agent is authorised in writing by the registered owner. (If the application is submitted by an agent, the agent is required to produce his/her own original identity document for record purpose.)
- (2) The vehicle under application shall be a medium goods vehicle or a heavy goods vehicle, whether or not articulated with a trailer, the total length of which shall not be less than 9.1 metres.
- (3) Loads should normally be positioned on the vehicle so that they do not overhang more than 2 m to the front, and/or more than 3 m to the rear, of the vehicle. However where this cannot be avoided, the vehicle on which the load is being carried shall not be less than 10 m in length.
- (4) The vehicle under application shall be covered by valid third party insurance for the entire period of the permit being sought.

許可證條件 CONDITIONS OF PERMIT

- (一) 運載特長或特潤貨物許可證在運輸署署長指定的期間內有效。
- (二) 許可證須在車輛前擋風玻璃靠近車輛牌照處展示。
- (三) 所有貨物必須適當地繫牢在車輛上，而貨物的任何部份均不得接觸到路面。所有貨物不得只由車輛的尾閘支撐。
- (四) 在並非黑夜時間或在並非屬能見度低的情況下，該車輛的負載物的後端必須附有一塊面積不小於 1 平方米的紅旗。
- (五) 在黑夜時間或在能見度低的情況下，該車輛的負載物的前端每一邊均須展示有一盞朝前方照射的白燈，而負載物的後端須展示一盞朝後方照射的紅燈。
- (六) 在運載貨物車輛的前及後須有車輛護送。護送車輛須依照香港法例第 374 章道路交通（車輛構造及維修）規例第 111 條的規定裝上琥珀色光的閃動燈號，並在顯眼的位置，即在車輛的前面、後面或車頂上展示如圖 A 或 B 的適當標記（惟不得遮蔽琥珀色光的閃動燈號）。如屬前面護送車輛，該標記必須在車輛前面展示，使之面對迎面而來的車輛，如屬後面護送車輛，該標記必須在車輛後面展示，使之面對尾隨車輛。如裝在車頂，則可為雙面。
- (七) 此許可證亦須受警務處處長建議的其他條件限制。
- (八) 如違反許可證上任何條件，許可證會予取消；被取消的許可證，須交還運輸署署長。
- (九) 許可證持有人在運載特長和／或特潤貨物進入有管理機關或擁有人限制車輛進出的任何地方或私家路之前，必須取得該管理機關或擁有人預先批准。
- (1) A long load or wide load permit shall be valid for the period specified by the Commissioner for Transport.
- (2) The permit shall be displayed on the front windscreen of vehicle near to the vehicle licence.
- (3) Any load shall be properly secured to the vehicle, and no portion of it shall touch the road. No load shall be permitted to be carried only on the tailgate of the vehicle.
- (4) If the load is carried other than in the hours of darkness or in poor visibility conditions, a red flag of an area not less than one square metre shall be displayed at the rear extremity of the load.
- (5) During the hours of darkness and in poor visibility conditions, a white light showing ahead shall show ahead at each side of the front extremity of the load, and a red light shall show to the rear at the rear extremity of the load.
- (6) Escort vehicles to the front and rear of the load-carrying vehicle are required. An escort vehicle shall be equipped with an amber flashing light in accordance with Regulation 111 of the Road Traffic (Construction and Maintenance of Vehicles) Regulations, Cap. 374, and shall display in a prominent position, either at the front, rear or on the roof of the vehicle (but such that the flashing light is not obscured), a sign conforming with diagram “A” or “B” as appropriate. On the leading escort vehicle the sign shall be displayed to the front so as to face oncoming vehicles, and on the trailing escort vehicle the sign shall be displayed to the rear to face following vehicles. When mounted on the roof of an escort vehicle, signs may be double-sided.
- (7) The permit shall be subject to additional conditions recommended by the Commissioner of Police.
- (8) Contravention of any permit conditions may render the permit liable to cancellation in which case it shall be returned to the Commissioner for Transport.
- (9) The permit holder shall seek the approval from the relevant authority prior to carrying long and/or wide load in any area or private road of which the management authority or owner may restrict the access of the vehicle.

注意事項 NOTES FOR ATTENTION

- (一) 如任何駕駛執照持有人／登記車主曾向運輸署署長提供其姓名、地址或身分證明文件有所改變，他／她須在改變出現後 72 小時內以書面通知運輸署署長，並需提交有關改變的證明。任何人無合理辯解而違反此規定，即屬犯罪，可處罰款 \$2,000。如屬姓名的改變或身分證明文件的改變，駕駛執照持有人／登記車主亦須將現有的駕駛執照正本 (如持有)、駕駛教師執照正本 (如持有)、車輛登記文件正本 (如持有)、車輛牌照 (如持有) 及自訂登記號碼分配證明書 (如持有) 送交運輸署署長，以作修改。
- (二) 運輸署署長在處理牌照申請時，可要求申請人出示其現時地址的證明 (住址／公司地址 (如以公司為登記車主) 及通訊地址，例如水／電／煤氣／手提電話費單或銀行信件等，而該地址證明需距今不超過三個月)，以及可在申請人出示該等證明之前，**暫停處理該申請**。因此，請申請人帶同現時的地址證明，並在牌照事務處人員要求下，出示其地址證明。
- (三) 所有在本署以你的身分證明文件／公司註冊證號碼登記的車輛牌照或駕駛執照的記錄，會根據你在此申請表內填報的地址而同時更改。
- (四) 在完成辦理你的申請後，你所提交的證明文件副本將會被銷毀。

- (1) If a change occurs in the **name, address or identity document of a driving licence holder/registered vehicle owner** previously provided by the driving licence holder/registered vehicle owner to the Commissioner for Transport, the driving licence holder/registered vehicle owner shall, within 72 hours of the change, notify the Commissioner for Transport in writing with the proof of change. Any person who without reasonable excuse contravenes such requirement commits an offence and is liable to a fine of \$2,000. For cases of change of name or change of identity document, the driving licence holder/registered vehicle owner shall also deliver to the Commissioner for Transport the existing original driving licence (if applicable), original driving instructor's licence (if applicable), original vehicle registration document (if applicable), vehicle licence (if applicable) and Certificate of Allocation of Personalized Registration Mark (if applicable) for amendment.
- (2) The Commissioner for Transport may, in processing licensing application, require the applicant to **produce proof of his/her present address** (residential/company (if using a company as registered vehicle owner) and correspondence address, e.g. water/electricity/gas/mobile phone bill or bank correspondence, which is issued not more than three months from now), and may **suspend the processing of the application** until the production of such proof. Therefore, applicants please bring along with your proof of present address for presentation as and when requested by officers of licensing offices.
- (3) For any change of address notified in this application form, all vehicle/driving licence records of the applicant under the same identity document/Certificate of Incorporation held by this Department will also be changed.
- (4) Copy of your submitted supporting document(s) will be destroyed after processing your application.

郵遞申請 APPLICATION BY POST

如果你以郵寄遞交申請表，請填寫下列資料 PLEASE FILL IN THE FOLLOWING ITEMS

- (1) 請在支票／銀行本票背面寫上你的姓名，車輛登記號碼及日間聯絡電話。
Please write down your Name, Vehicle Registration Mark and Day Time Contact Telephone No. on the back of the cheque/cashier order.
- (2) 請填上你的付款資料。
Please fill in your Remittance Details.
- (3) 為方便本署郵寄本申請表所申請的許可證給你，請在以下填上你的姓名／公司名稱 (如以公司登記為車主) 及你於本申請表所填寫的住址／公司地址／通訊地址。
To facilitate us to mail the permit applied in this application form to you, please fill in below your name/company name (if using company as registered vehicle owner) and residential address/company address/correspondence address provided in this application form.

銀行名稱 Name of Bank: _____

付款總額 Amount Paid: _____

支票／銀行本票號碼
Cheque/Cashier Order No. _____

姓名 Name: _____

住址／公司地址／通訊地址 Residential/Company/
Correspondence Address: _____

收集目的

- 運輸署會使用透過本申請表所獲得的個人資料作下列用途：
 - 辦理有關審批你在本申請表中所提出的申請的事務；
 - 依照道路交通(車輛登記及領牌)規例第4(2)條的規定，保存一份車輛記錄，讓市民索閱；
(只適用於與車輛有關的申請)
 - 依照道路交通(駕駛執照)規例第39條的規定，保存一份詳列駕駛執照上各細項的記錄；
(只適用於與駕駛執照有關的申請)
 - 辦理有關交通及運輸的事務；及
 - 方便運輸署與你聯絡。
- 你必須提供本申請表所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

獲轉交資料的部門／人士

- 你透過本申請表所提供的個人資料會向下列人士／部門公開：
 - 其他政府部門、決策局及有關機構，以作上述第1段所列的用途；
 - 任何人士，以作上述第1段(b)項所列的用途；及
 - 隧道公司、青馬管制區營運者及青沙管制區營運者，以便該等機構執行與交通及運輸有關的法定職責。

索閱個人資料

- 根據個人資料(私隱)條例第18及22條及附表1第6條，你有權索閱及修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。

查詢

- 有關透過本申請表收集的個人資料的查詢，包括索閱及修正資料，應寄往：
香港
金鐘道95號
統一中心3樓
牌照事務組
行政主任／FRT收啓

Purposes of Collection

- The personal data provided by means of this form will be used by Transport Department for the following purposes:
 - activities relating to the processing of your application in this form;
 - maintenance of a register of vehicles for public access under regulation 4(2) of the Road Traffic (Registration and Licensing of Vehicles) Regulations;
(*applicable to vehicle-related applications only*)
 - maintenance of a record of particulars of driving licences under regulation 39 of the Road Traffic (Driving Licences) Regulations;
(*applicable to driving licence-related applications only*)
 - activities relating to traffic and transport matters; and
 - facilitating communication between Transport Department and yourself.
- It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

Classes of Transferees

- The personal data you provided by means of this form may be disclosed to:
 - other Government departments, bureaux and relevant organizations for the purposes mentioned in paragraph 1 above;
 - any person for the purpose mentioned in paragraph 1(b) above; and
 - tunnel companies, Tsing Ma Control Area operator and Tsing Sha Control Area operator for execution of their statutory duties in traffic and transport matters.

Access to Personal Data

- You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

- Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to:
Executive Officer/FRT
Licensing Division,
3/F, United Centre,
95 Queensway,
Hong Kong.