

香港特別行政區政府運輸署

TRANSPORT DEPARTMENT

THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION

顧客服務熱線 Customer Service Hotline: 2804 2600

自訂登記號碼分配證明書複本申請表

APPLICATION FOR A

DUPLICATE CERTIFICATE OF ALLOCATION OF PERSONALIZED REGISTRATION MARK

自訂登記號碼	1								ı
Personalized Registration		ĺ	ı	ı	ı	l	ı	l	(
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請閱讀背貢的「注意事項」,並以正階填寫各項資料。

* 先生 Mr. 大人 Mrs. 小姐 Miss 女士 Ms. 有限公司 Ltd. Co. 英文姓名/公司名稱(姓氏先行,名字隨後)In English—Surname first, then Other Names 中文姓名/公司名稱 In Chinese * 身分證明文件/公司胜册證號碼 Identity Document No. / Certificate of Incorporation No. 【	Please read the r	notes overleaf a	nd com	plete	2 all ite	ems in	BLC	OCK I	LETT	ERS	Ϊ.																											
自訂登記號應持有人現時的資料 PRESENT PARTICULARS OF PERSONALIZED REGISTRATION MARK HOLDER (你在本室電影記錄中作例人資料解析版下列的表別所謂 EO (Your particulars in our computer record will be amended as hereunder) 法律規定・個人資料如此名・地址・身分遭羽交件等・資本報音記場前で成立・汲汲退音面 (東漢安定分析護資料的表格 (TD559)) 通知運輸署署長 個人資料的販水 (規則) が (別別 ((本欄不必塡第	寫 FOR OFF	ICIAI	US	SE OI	NLY))																															
自訂答記號磁持有人現時的資料 PRESENT PARTICULARS OF PERSONALIZED REGISTRATION MARK HOLDER (你在本室風配達中的側人資料料度等 阿利森姆斯爾爾西亞) (Your particulars in our computer record will be amended as hereunder) 法律規定,個人資料如應名、地址、身分遭明文件,每年基础整理的。著有任何更改、必须以會面、成溴变更没有解读料的表格(TD559)) 通知運輸署署長個人資料的废政、须於上十二小時內規划、否則可能觀察是認的享廉解解與實際執照的記錄,會根據你在本申請表內娛樂的地址而同時更改。 You are required by law to notify the Commissioner for Transport in writing for by completing a specified form (TD559)) of any change in respect of persona buses, otherwise you are liable to a fine of \$2,000 / Vou should also submit your vehicle registration document and where appropriate the vehicle itente and the Certificate of Allocation of Personalized Registration Mark for amendment. 左名 NAME: * 全名 NAME: * 大人 Mrs. 小姐 Miss 女士 Ms. 本月以及转线附身人,全是在大的作业人公司是依然,这是任务,这是指令)In English—Surname first, then Other Names 中文性名。公司名稱 In Chinese * 身分證明文件。公司註冊證書等 * Identity Document No. / Certificate of Incorporation No. 在				_																																		
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(主)	* 身分證明3	文件/公司註	冊證號	虎碼	ı					ı														1														
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*請將不適用的刪去。 Delete whichever is inapplicable.

DAY TIME CONTACT TEL. NO.: _

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日間聯絡電話

請翻後頁 Please turn over

聲明 DECLARATION

現聲明本人的自訂登記號碼分配證明書已 — Thereby declare that my Certificate of Allocation of Personali	zed Registration Mark is –
I have reported the loss to the Police. I enclose certificate of allocation when found. Bwww destroyed 本人已向警方報告毀壞情況,現附上警方	失證明文件。如日後尋回分配證明書的原本,本人保證將其交回運輸署署長。 se the certificate furnished by the Police. I undertake to return to the Commissioner for Transport the original 發給的毀壞報告證明文件。 I enclose the certificate furnished by the Police.
□ 損毀 defaced 現附上該損毀的自訂登記號碼分配證明書 I enclose the defaced Certificate of Allocation 本人現申請自訂登記號碼分配證明書複本。 I now apply for the issue of a duplicate Certificate of Allo	n of Personalized Registration Mark.
章道路交通(車輛登記及領牌)規例第 60 條的規定,本人可 本人以上聲明均屬真確事實。本人明白如故意在本申 及監禁 6 個月。 I understand that, if I apply for a duplicate Certificate of Personalized Registration Mark is lost or destroyed knowing t Regulation 60 of the Road Traffic (Registration and Licensing My declarations above are true and correct. I understand	請表填報失實資料,根據香港法例第 374 章道路交通條例第 111 條第(3)款的規定,本人可被判罰款\$5000 Allocation of Personalized Registration Mark on the ground that the original Certificate of Allocation of hat such original certificate of allocation has not been lost or destroyed, I shall render myself liable under
	日期 Date (如持有人是有限公司,請由授權人士簽署及加蓋公司印章。) (If the holder is a Limited Company, please sign by an authorized person and stamp company's chop.)

注意事項 NOTES FOR ATTENTION

- (1) 如任何駕駛執照持有人/登記車主曾向運輸署署長提供其**姓名、地址或身分證明文件**有所改變,他/她須在改變出現後 72 小時內以書面或遞交已填妥的運輸署表格 TD559,將有關改變通知運輸署署長,並需提交有關改變的證明。任何人無合理辯解而違反此規定,即屬犯罪,可處罰款\$2,000。如屬姓名的改變或身分證明文件的改變,駕駛執照持有人/登記車主亦須將現有的駕駛執照正本(如持有)、駕駛教師執照正本(如持有)、車輛登記文件正本(如持有)、車輛牌照(如持有)及自訂登記號碼分配證明書(如持有)送交運輸署署長,以作修改。
- (2) 運輸署署長在處理牌照申請時,可要求**申請人出示其現時地址的證明**(住址/公司地址(如以公司登記為車主)及通訊地址,例如水/電/煤氣/手提電話費單或銀行信件等,而該地址證明需距今不超過三個月),以及可在申請人出示該等證明之前,<u>暫停處理該申請</u>。因此,請申請人士帶同現時地址的證明,並在牌照事務處人員要求下,出示其地址證明。
- (3) 所有在本署以你的身分證明文件/公司註冊證號碼登記的車輛牌照或駕駛執照的記錄,會根據你在本申請書內填報的地址而同時更改。
- (1) If a change occurs in the **name, address or identity document** of a driving licence holder/registered vehicle owner previously provided by the driving licence holder/registered vehicle owner shall, within 72 hours of the change, notify the Commissioner for Transport in writing or by submitting the completed Transport Department Form TD559 with the proof of change. Any person who without reasonable excuse contravenes such requirement commits an offence and is liable to a fine of \$2,000. For cases of change of name or change of identity document, the driving licence holder/registered vehicle owner shall also deliver to the Commissioner for Transport the existing original driving licence (if applicable), original driving instructors licence (if applicable), original vehicle registration document (if applicable), vehicle licence (if applicable) and Certificate of Allocation of Personalized Registration Mark (if applicable) for amendment.
- (2) The Commissioner for Transport may, in processing licensing application, require the applicant to produce proof of his/her present address (residential/company address (if using company as registered vehicle owner) and correspondence address (e.g. water/electricity/gas/mobile phone bill or bank correspondence) and may suspend the processing of the application until the production of such proof. Therefore, applicants please bring along proof of present address which is issued not more than 3 months from now for presentation as and when requested by officers of Licensing Office.
- (3) For any change of address notified in this application form, all vehicle/driving licence records of the applicant under the same identity document/Certificate of Incorporation held by this Department will also be changed.

所需文件 REQUIRED DOCUMENTS

	你的香港身份證,如非香港居民,請出示護照;如自訂登記號碼持有人爲有限公司,請出示公司註冊證及由公司指定或授權的人士簽發的有效授權書;
	破損的自訂登記號碼分配證明書或警方發給的報失/毀壞證明文件;及
	應繳的費用:申請費用為\$60,有關費用或會更改。如欲知最新費用,你可於本署各牌照事務處或致電顧客服務熱線 2804 2600/1823 電話中心查詢。 (如用支票/銀行本票繳費,請劃線並寫明「 香港特別行政區政府 」為收款人,並在支票/銀行本票背面寫上你的姓名、車輛登記號碼及日間聯絡電話號碼)
If y	ou apply for a duplicate Certificate of Allocation of Personalized Registration Mark, please also produce:
	your H.K. Identity Card or passport for non-identity card holders; if the personalized registration mark holder is a Limited Company, the Certificate of Incorporation together with an authorization letter issued and signed by a person nominated or authorized by the company;
	the defaced Certificate of Allocation of Personalized Registration Mark or a Police certificate for the loss/destruction; and
	the appropriate fee: application fee is \$60. The fee may be subject to change. For the updated application fee, you may enqurie at the enquiry counters of Licensing Offices or through Customer Service Hotline 2804 2600/1823 Call Centre. (Cheque/Cashier order should be made payable to 'The Government of the Hong Kong Special Administrative Region' or "The Government of the HKSAR" and crossed. Please write down your name, vehicle registration mark and daytime contact phone number on the back of the Cheque/Cashier order.)

交回申請表地點 PLACE OF SUBMISSION

填妥申請表後,可親自或由代理人交回下列地點(如果申請由代理人遞交,代理人必須出示其本人身份證明文件,以作記錄):——

(一) 香港金鐘道 95 號統一中心 3 樓運輸署香港牌照事務處;或

申請自訂登記號碼分配證明書複本時,請一併附上: --

- (二) 九龍長沙灣道 303 號長沙灣政府合署 2 樓運輸署九龍牌照事務處;或
- (三) 九龍觀塘鯉魚門道 12 號東九龍政府合署 5 字樓運輸署觀塘牌照事務處;或
- (四) 新界沙田上禾輋路 1 號沙田政府合署 2 樓運輸署沙田牌照事務處。

如需查詢運輸署各牌照事務處服務時間,可致電 2804 2600 或瀏覽運輸署網站 www.td.gov.hk

You can submit your application in person or by agent to (if the application is submitted by an agent, the agent is required to produce his/her own original identity document for record purpose):—

- (1) Transport Department Hong Kong Licensing Office at 3/F, United Centre, 95 Queensway, Hong Kong; or
- (2) Transport Department Kowloon Licensing Office at 2/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon; or
- (3) Transport Department Kwun Tong Licensing Office at 5/F, Kowloon East Government Offices, 12 Lei Yue Mun Road, Kowloon; or
- (4) Transport Department Sha Tin Licensing Office at 2/F, Sha Tin Government Offices, No.1 Sheung Wo Che Road, Sha Tin, New Territories.

For enquiry on service hours of licensing offices, please call 2804 2600 or visit our website www.td.gov.hk

關於你個人資料的說明 NOTES ABOUT YOUR PERSONAL DATA

收集目的

- 運輸署會使用透過本申請表所獲得的個人資料作下列用途:
 - (a) 辦理有關審批你在本申請表中所提出的申請的事務;
 - (b) 依照道路交通(車輛登記及領牌)規例第 4(2)條的規定,保存一份車輛記錄,讓市民索閱; (*只適用於與車輛有關的申請*)
 - (c) 依照道路交通(駕駛執照)規例第 39 條的規定,保存一份詳列駕駛執照上各細項的記錄; (只適用於與駕駛執照有關的申請)
 - (d) 辦理有關交通及運輸的事務;及
 - (e) 方便運輸署與你聯絡。
- 2. 你必須提供本申請表所要求的個人資料。假如你未能提供所需資料,你的申請可能不獲接納。

獲轉交資料的部門/人士

- 3. 你透過本申請表所提供的個人資料會向下列人士/部門公開:
 - (a) 其他政府部門、決策局及有關機構,以作上述第1段所列的用途;
 - (b) 任何人士,以作上述第1段(b)項所列的用途;及
 - (c) 隧道公司、青馬管制區營運者及青沙管制區營運者,以便該等機構執行與交通及運輸有關的法定職責。

索閱個人資料

4. 根據個人資料 (私隱) 條例第 18 及 22 條及附表 1 第 6 條,你有權索閱及修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。

杳詢

有關透過本申請表收集的個人資料的查詢,包括索閱及修正資料,應寄往:

香港 金鐘道 95 號 統一中心 3 樓 牌照本紙

行政主任/FRT 收啓

Purposes of Collection

- 1. The personal data provided by means of this form will be used by Transport Department for the following purposes:
 - (a) activities relating to the processing of your application in this form;
 - (b) maintenance of a register of vehicles for public access under regulation 4(2) of the Road Traffic (Registration and Licensing of Vehicles) Regulations; (applicable to vehicle-related applications only)
 - (c) maintenance of a record of particulars of driving licences under regulation 39 of the Road Traffic (Driving Licences) Regulations; (applicable to driving licence related applications only)
 - (d) activities relating to traffic and transport matters; and
 - (e) facilitating communication between Transport Department and yourself.
- 2. It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

Classes of Transferees

- 3. The personal data you provided by means of this form may be disclosed to :
 - (a) other Government departments, bureaux and relevant organizations for the purposes mentioned in paragraph 1 above;
 - (b) any person for the purpose mentioned in paragraph 1(b) above; and
 - (c) tunnel companies, Tsing Ma Control Area Operator and Tsing Sha Control Area Operator for execution of their statutory duties in traffic and transport matters

Access to Personal Data

4. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

5. Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to:

Executive Officer/FRT Licensing Section 3/F, United Centre 95 Queensway

Hong Kong