

5.2 Regulatory Traffic Signs and Road Markings

5.2.1 Where regulatory traffic signs and road markings, other than those erected or placed in accordance with Section 4 of this Code are required by the owner of a private road or his appointed representative for that private road, the owner or representative may apply to the appropriate Regional Office of the Transport Department to erect such signs or place such markings.

5.2.2 Any application made in respect of paragraph 5.2.1 shall include the following :-

(i) Five copies of a plan to a suitable scale showing:-

(a) the traffic signs, and/or road markings required,

(b) the exact location of where the traffic signs and/or road markings proposed, are to be erected or placed, respectively,

(c) the location of existing traffic signs and road markings in the vicinity of where the proposed traffic signs or road markings are required, together with a means of identifying these existing traffic signs and road markings.

(ii) A statement as to the reasons for requiring the proposed traffic signs and road markings, together with any supporting evidence.

(iii) Supporting documentation that the applicant is the owner of the private road and not just part of the private road, or is the accredited representative of the owner and may act on the owners behalf.

5.2.3 Following consideration of the application the appropriate Regional Office of the Transport Department will within six weeks of having received the application inform the owner or his representative :-

(i) that the application is not approved, or

(ii) that the application is considered reasonable,
or

(iii) that the application is considered reasonable
subject to certain modifications.

5.2.4 In respect of any application which is considered reasonable, or reasonable subject to modifications, in the reply to the applicant the Regional office will request that further plans showing the proposal or the amended proposal be sent so that these can be circulated to interested Government Departments or others for comment, and the exact number of copies required will be specified in the reply.

5.2.5 Subject to receiving favourable comments from other Government Departments, the appropriate Regional Office of the Transport Department may approve the application and inform the applicant accordingly.

5.2.6 On receiving the approval the applicant must within 12 weeks of the date of the approval arrange for the necessary traffic signs or road markings to be erected or placed as the case may be and must inform the Regional Office of the Transport Office of the date when the traffic signs or road markings are to be erected or placed prior to their erection or placement. In the case of any traffic sign or signs requiring a gazette notice to be published, the sign or signs must be immediately covered, and remain covered until such time as the Regional Office of the Transport Department informs the applicant that they may be uncovered.

- 5.2.7 With regard to traffic signs requiring gazette notices, once the traffic signs have been erected and covered, the applicant should inform the appropriate Regional office of the Transport Department of this, which will then arrange for the traffic signs to be inspected to ensure they are properly erected.
- 5.2.8 On being satisfied that the traffic signs requiring gazette notices are properly erected the Regional Office of the Transport Department will arrange for an appropriate gazette notice to be published and will inform the applicant of this, and the date that the traffic signs will be effective, and hence when they may be uncovered.
- 5.2.9 Unless the appropriate Regional office of the Transport Department informs the applicant otherwise, for any traffic signs or road markings erected or placed in accordance with this Section the applicant must arrange, prior to the erection or placement of any traffic signs or road markings, or prior to the date that a traffic sign becomes effective, for the publication of a notice stating when the traffic signs or road markings will be effective, in at least one Chinese Newspaper and one English Newspaper circulating in the Territory. The applicant must also send to the appropriate Regional Office of the Transport Department a copy of the newspapers in which the notices are published.
- 5.2.10 The owner of a private road or his representative must keep records in the form of a plan to a suitable scale showing where any traffic signs or road markings have been erected or placed in accordance with this Section, and a copy of any gazette notice, which must be available for inspection on reasonable request.
- 5.2.11 The record plan must include the following :-
- (i) The precise location of any traffic sign or road marking;
 - (ii) proper identification of a traffic sign or road marking;

- (iii) the size of the traffic sign;
- (iv) the date that the traffic signs or road markings were erected or placed, or replaced;
- (v) the effective date of the traffic signs or road markings.

5.2.12 It should be noted that in the case of any traffic sign that requires to be illuminated by either internal or external means, it may be a condition of any approval that the applicant should produce evidence that such signs can be suitably maintained. Additionally the owner must ensure that an electricity supply can be made available before the date that the traffic signs are to become effective.