

## **Driving Examiner II**

### **Salary:**

Master Pay Scale Point 13 (\$20,160) to Master Pay Scale Point 22 (\$31,210) per month

### **Entry Requirements:**

Candidates should (a) have Level 2/Grade E or above in five subjects in the Hong Kong Certificate of Education Examination (HKCEE), or equivalent <sup>Note (1)</sup> (The subjects may include Chinese Language and English Language.); (b) meet the language proficiency requirements of Level 2 or above in Chinese Language and English Language in HKCEE, or equivalent <sup>Note (1)</sup>; (c) have (i) a valid HK driving licence for light goods vehicle for 6 years; (ii) a valid full HK driving licence for motorcycle; (iii) a valid full HK driving licence for public light bus and medium goods vehicle <sup>Note (2)</sup>; and (d) have no conviction for careless driving under section 38 of the Road Traffic Ordinance (Cap.374) over the previous 2 years; and have no conviction for various dangerous driving offences and drink or drug driving related offences under sections 36, 36A, 37, 39, 39A, 39B and 39C of the Road Traffic Ordinance (Cap. 374) over the previous 5 years.

### **Note:**

- (1) For civil service appointment purpose, 'Grade C' and 'Grade E' in Chinese Language and English Language (Syllabus B) in previous HKCEE are accepted administratively as comparable to 'Level 3' and 'Level 2' respectively in Chinese Language and English Language in 2007 HKCEE and henceforth.
- (2) For item (c) above, candidates should state in their application forms (in the part of Professional Qualifications under Section A of the form) the vehicle class codes in possession as shown on the driving licences.
- (3) Candidates' driving ability will be tested before appointment. Only candidates who pass the driving test will be invited for selection interviews and considered for appointment.
- (4) For the purpose of heightening public awareness of the Basic Law (BL) and promoting a culture of learning of BL in the community, assessment of BL knowledge will be included in the recruitment for all civil service jobs. Candidates who are invited to attend the recruitment interview will be assessed on their BL knowledge through a written test to be conducted immediately before or after the recruitment interview. The BL test result will be one of the considerations to assess the suitability of a candidate.

### **Duties:**

A Driving Examiner II is mainly deployed on conducting on-the-road driving tests at different driving test centres. [Note: A Driving Examiner II is required to undergo driver training and refresher courses including specialised vehicle; and wear uniform.]

### **Terms of Appointment:**

A new recruit will normally be appointed on civil service probationary terms for three years. Upon passage of probation bar, he/she may be considered for appointment on the prevailing permanent terms.

### **How to Apply:**

Application Forms (G.F. 340 [(Rev. 1/2011)]) are obtainable from any Public Enquiry Service Centres of District Offices, Home Affairs Department or any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's website (<http://www.csb.gov.hk>). Completed forms should be sent to the below address not later than closing date for application. Please specify on the envelope 'Application for the post of Driving Examiner II' (the postmark date on the envelope will be regarded as the date of application). On-line application can also be made through Civil Service Bureau's website (<http://www.csb.gov.hk>). Applications not made in the prescribed form, or which are late,

incomplete or not duly signed will not be considered. Candidates who are selected for driving test will normally receive an invitation in about ten to twelve weeks from the closing date for applications. Only candidates who pass the driving test will be invited for selection interviews and considered for appointment. Those who do not receive an invitation for driving test/interview may assume that their applications are unsuccessful. The period of notification of driving test may be longer when a large number of applications are received or when there are other complications requiring a longer processing time for the applications.

**Address and Enquiry Telephone Number:**

Personnel Registry, Transport Department, 41/F, Immigration Tower, 7 Gloucester Road, Wanchai, Hong Kong. (Telephone number: 2829 5242)

**Closing Date for Application:**

8 September 2011

**General Notes:**

- (a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (c) Civil service vacancies are posts on the civil service establishment. Candidates selected for these vacancies will be appointed on civil service terms of appointment and conditions of service and will become civil servants on appointment.
- (d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (e) The information on the maximum pay point is for reference only and may be subject to changes.
- (f) Fringe benefits include paid leave, medical and dental benefits, and where appropriate, assistance in housing.
- (g) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend driving test and/or interview.
- (h) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the driving test/selection interview without being subject to further shortlisting.
- (i) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the above enquiry address.
- (j) Towards the application deadline, the on-line system would likely be overloaded due to large volume of applications. To ensure timely completion of your on-line application, it is advisable to submit the application as early as possible.