

**Introduction to balloting mechanism workflow**

<b>Workflow</b>	<b>Details</b>
1. Registration of the Balloting	<p>Eligible repeaters should register for the balloting starting from the next working day via the online booking system for Repeater Early Test Appointment Booking Service (RETAS) (<a href="http://www.gov.hk/drivingtest">www.gov.hk/drivingtest</a>) or Interactive Voice Response System Telephone Hotline (2866 8148) from 11am to 11.59pm on Mondays to Fridays (except public holidays).</p> <p>After inputting the required information (e.g. identity document number, last driving test attempt date etc.), repeaters can opt for a single balloting or continuous balloting in two consecutive weeks. For continuous balloting, repeaters will be included in the ballot pool for each balloting for two weeks counting from the next working day after the registration date.</p>
2. Announcement of ballot results	<p>Balloting will be held on Mondays to Fridays (except public holidays).</p> <p>Ballot results will be announced on the TD's website at 9am on every balloting day. Repeater winners will be notified via the notification means they have selected (SMS or email).</p>
3. Reservation of RETAS by ballot winners	<p>Repeaters who have won a ballot will receive a ballot Personal Identification Number ("PIN") via SMS or email. They are required to logging in to the online booking system for RETAS (<a href="http://www.gov.hk/drivingtest">www.gov.hk/drivingtest</a>) or dialing the hotline (2866 8148) by inputting the PIN, and to complete the selection of a test slot from 10am to 5pm on the date they have won the ballot.</p>
4. Payment	<p>Upon successful reservation of a test slot, candidates should log in to the online booking system for RETAS, or visit the specified licensing office to pay for the test form within two working days.</p>
5. Arrangement of unsuccessful repeaters	<p>Repeaters who are not successful in any balloting within the balloting period (e.g. two weeks) will receive a notification SMS or email. Repeater winners may register again for the balloting if necessary.</p>