

Special purpose vehicles are required to pass mandatory examination annually for the renewal of vehicle licence.

- Application for examination and booking of the examination appointment may be made at the following specified Vehicle Examination Centres:
- Special purpose vehicles (GVW of over 1.9 tonnes to 16 tonnes) **G/F, Transport Department Vehicle Examination Complex**  
18 Sai Tso Wan Road, Tsing Yi, New Territories  
Tel. No. (852) 2751 8862  
Fax No. (852) 2751 8859
- Special purpose vehicles (GVW exceeding 16 tonnes) **1/F, Transport Department Vehicle Examination Complex**  
18 Sai Tso Wan Road, Tsing Yi, New Territories  
Tel. No. (852) 3961 0306  
Fax No. (852) 3961 0414
- Appointment may be made up to 4 months before the licence expiry date.
- Complete the form 'Application for an Annual Examination of a Motor Vehicle, Trailer or Semi-trailer', and indicate the first and second choices of the examination dates in the form. If neither of these choices could be allocated, the nearest date and time to the indicated choices will be given.
- Pay the appropriate Examination Fee at the Centre. The examination time, date and examination lane will be printed in the "Vehicle Examination Appointment" letter, which will also serve as an official receipt of the payment of the examination fee.
- Alternatively, visit GovHK to make appointment on-line.

#### What to do before the Examination

- Ensure that the vehicle is roadworthy in all respects. If it fails any of the requirements of the examination, it will have to be resubmitted

for examination.

- Ensure that the chassis number/VIN shown in the registration document is legible and stamped onto the chassis or main structure.
- Clean the vehicle to enable the examination to be carried out thoroughly. Ensure that the hidden components/units can be easily exposed for examination.

#### What to do on the day of the Examination

- Bring along the 'Vehicle Examination Appointment' and the original Vehicle Registration Document (or certified photocopy) and report to the vehicle examination centre according to the appointment time.
- The vehicle shall be supplied with sufficient fuel and oil for use during examination.
- Report to the officer in charge of the vehicle examination lane as stated in the 'Vehicle Examination Appointment'.
- The driver is required to stay in the vehicle to operate the vehicle controls as guided by the Motor Vehicle Examiner during the various stage of the examination.
- If the examination is passed, a "Vehicle Examination Report and Repair Order" with "PASS" will be issued.

#### What to do if the vehicle fails the Examination

- A "Vehicle Examination Report and Repair Order" stating all defects found in the examination will be issued.
- You will need to book an appointment for a re-examination at the Centre. You are required to present the "Vehicle Examination Report and Repair Order" to book the appointment.
- This re-examination will be a full examination as per the first examination. Hence, apart from properly repairing all the defects listed in the "Vehicle Examination Report and Repair Order", the vehicle must also be free of other defects.
- An Examination Fee will be charged for this re-examination. If the failed item is any 'free re-examination item' as marked in the "Vehicle Examination Report and Repair Order", no examination fee will be charged for the re-examination.