

**The Hong Kong-Zhuhai-Macao Bridge Macao Port Park-and-Ride Scheme
Application Guide**

(Version of March 2020)

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Chapter 1: Introduction

The Governments of Hong Kong and Macao introduce the “Hong Kong-Zhuhai-Macao Bridge (“HZMB”) Macao Port Park-and-Ride Scheme” (the “Macao PnR Scheme”). Eligible Hong Kong non-commercial private car (“PC”) owners may go to Macao via the HZMB and park their PCs at the East Car Park of the HZMB Frontier Post at Macao Port (“the Macao Car Park”) for short stay without any quota requirement. The PC owners only need to obtain the requisite vehicle licences and permits from the Hong Kong and Macao Governments respectively and reserve a car parking space at the Macao Car Park. Drivers and passengers of PCs should park their cars at the Macao Car Park and complete the clearance procedures before interchanging with public transport to travel to other areas of Macao.

This Application Guide is specifically designed to provide Hong Kong PC owners with handy information on the application procedures of the Macao PnR Scheme. Relevant information on cross-boundary driving, including the traffic and clearance arrangements at the HZMB and some general advice, is also provided. **The contents of this Application Guide will be updated from time to time. You may download the latest version from the website of the Transport Department (TD) at www.td.gov.hk.**

Chapter 2 : Points to Note - HZMB Macao Port Park-and-Ride Scheme

The Macao PnR Scheme is open for application to eligible Hong Kong non-commercial PC¹ owners (please refer to Chapter 3 for details of the eligibility for application), allowing them to drive their own cars to the Macao Car Park via the HZMB for a short stay. Key features of the Scheme are as follows:

1. Applicants must obtain the Closed Road Permit (“CRP”) issued by the TD and the Identification Label issued by the Macao Transport Bureau (“Identification Label”) before making the first reservation of car parking space in the Macao Car Park.
2. Hong Kong/Macao cross-boundary PCs are regulated in accordance with the territoriality principle. Since the HZMB Main Bridge is located within the Mainland waters, Hong Kong cross-boundary PCs and their designated drivers must comply with the laws and regulations of the Mainland, as well as the relevant requirements (“Filing Records”) when driving on it. The requirements include:
 - taking out and holding of valid “Compulsory Traffic Accident Liability Insurance for Motor Vehicles” of the Mainland (“Mainland vehicle insurance”);
 - uploading of information on the Mainland vehicle insurance and other required information at the Mainland’s “HZMB Cross-boundary Traffic Management Online Information Platform” (“Mainland’s online filing platform”); and
 - application for and holding of valid electronic temporary vehicle licences and driving licence to be issued by the Mainland Government.
3. Applicant must take out Macao vehicle insurance as required by the law of Macao.
4. During the validity periods of the Identification Label, CRP, the Filing Records and the Mainland and Macao vehicle insurances, Hong Kong PCs owners are allowed to make multiple reservations for car parking space at the Macao Car

¹ Non-commercial PCs refer to PCs without a valid Hire Car Permit.

Park. The daily parking hours are divided into two 12-hour sessions. The minimum number of session for each reservation is one, and the maximum sessions are 16 (i.e. 192 hours in total).

5. Each Hong Kong PC is allowed to enter and leave the Macao Car Park once during the parking period (the maximum sessions of each reservation are 16).
6. Only designated drivers are allowed to drive the PCs concerned.

Drivers with anticipated frequent use of the Macao PnR Scheme may apply for a longer validity period of CRP (the longest period is 1 year) and take out the Macao and Mainland vehicle insurance accordingly, so as to save the time for applying for CRP, taking out the Mainland vehicle insurance and completing Filing Records (validity period of which will be the same as that of the Mainland vehicle insurance and the longest validity period is 1 year) after reserving the car parking space at the Macao Car Park each time. The validity period of the Identification Label is three years.

Chapter 3 : Eligibility for Application

3.1 Eligibility of applicants

- Applicant must be the **registered owner of a PC** registered and licensed in Hong Kong, as well as the holder of a valid Hong Kong full driving licence with PC entitlement.
- If the registered owner of the vehicle is a registered company, the company must authorise in writing a person holding a valid Hong Kong full driving licence with PC entitlement to act as the applicant.

3.2 Eligibility of drivers

- PC concerned must be driven by not more than two designated drivers when entering the Macao Car Park, **one of whom must be the applicant** (i.e. the registered PC owner or the person authorised by the company vehicle owner for submitting the application). If the vehicle owner is a registered company, the other designated driver must also be authorised by the company in writing.
- Designated driver must be a holder of a valid **Hong Kong full driving licence with PC entitlement**.
- PC concerned must only be driven by the designated drivers but not anyone else.

Hong Kong PCs using HZMB must complete all the formalities as required by the three Governments, including obtaining the valid licences and permits of Hong Kong and Macao Governments and the Filing Records with the Mainland Government. According to the regulation 12 of Provisions on the Application for and Use of Driving Licenses (Order No. 139, Ministry of Public Security, the People's Republic of China), applicants for the People's Republic of China Motor Vehicle Driving Licence must be aged over 18 and under 70. Please note that this requirement is not applicable to the designated drivers who have already obtained the People's Republic of China Motor Vehicle Driving Licence.

3.3 Regulations set by the Macao government authorities in using the Macao Car Park

According to the Laws of Macao (Article 3 of the Regulations of Using the East Car Park of the HZMB Frontier Post at Macao Port) (http://bo.io.gov.mo/bo/i/2018/08/despce_cn.asp#36), vehicles with the following specifications are prohibited from using the Macao Car Park;

- Vehicle with more than 9 seats, including that of the driver;
- Vehicle weighing more than 3.5 tonnes;
- Vehicle that is more than 2 meters high;
- Motor or non-motor vehicle with less than four wheels;
- Vehicle carrying goods that may cause harm to the car park or the people/vehicles inside, especially when these goods are toxic, unhygienic or flammable;
- Vehicle with emissions that do not comply with the Macao's legal limits (http://bo.io.gov.mo/bo/i/2016/51/regadm30_cn.asp).

Chapter 4: Application Procedures

Hong Kong PCs using HZMB must complete all the formalities as required by the three Governments, including obtaining the valid licences and permits of Hong Kong and Macao Governments and the Filing Records with the Mainland Government.

The TD will co-ordinate the applications of Hong Kong and Macao licences and permits, as well as those for the **preliminary approval** of Filing Records with the Mainland Government. With the applicants' consent, the TD will pass the information of applicants, vehicles and drivers to the Macao and the Mainland Governments for processing the application procedures. Applications will be processed by the three government authorities separately. The TD will inform applicants of the application results, and send the CRP, as well as the Identification Label issued by the Macao Transport Bureau to the successful applicants.

After obtaining the Identification Label, applicant may reserve a car parking space at the Macao Car Park through Macao Government's designated online platform (<https://hzmbparking.dsat.gov.mo>) with the approval number specified on the Identification Label. Before departure, applicant **must** take out the Macao and the Mainland vehicle insurances as required by their respective laws and upload the Mainland vehicle insurance information at the Mainland's online filing platform (<http://bridge.zhjj.org.cn:9080>) for **formal approval** of Filing Records.

The relevant procedures are as follows:

Step 1: Apply for the Closed Road Permit to the Transport Department;

Step 2: Reserve a parking space at Macao Car Park through Macao's designated online platform;

Take out vehicle insurances as required by Macao and the Mainland;

Upload the Mainland vehicle insurance information at the Mainland's online filing platform for formal approval of Filing Records.

Please note that -

- Before submitting the CRP application to the TD, applicants are required to visit the Mainland online filing platform (<http://bridge.zhjj.org.cn:9080>) to learn the Mainland laws and regulations on road traffic safety, including Law of the People's Republic of China on Road Traffic Safety, the Provisions on Administration of Motor Vehicles and Drivers of Temporary Entry (Order No. 90, Ministry of Public Security, the People's Republic of China), the Provisions on the Application for and Use of Driving Licenses (Order No. 139, Ministry of Public Security, the People's Republic of China).
- According to the regulation 12 of Provisions on the Application for and Use of Driving Licenses (Order No. 139, Ministry of Public Security, the People's Republic of China), applicants for the People's Republic of China Motor Vehicle Driving Licence must be aged over 18 and under 70. It is not applicable to the designated drivers who have already obtained the People's Republic of China Motor Vehicle Driving Licence.
- It is not necessary to reserve the car parking space at the Macao Car Park before application for the Identification Label and CRP. As it takes time for the three Governments to process applications, applicant should allow ample time to complete all the relevant formalities (including taking out vehicle insurances as required by Macao and the Mainland, reserving car parking space and obtaining formal approval for Filing Records).
- Applicants are advised to submit applications online to avoid long queuing time at counters. If there is a genuine need to submit applications via the counter, applicants must book an appointment at www.gov.hk/macaopnr in advance. The whole application process takes around 12 working days.
- The application procedures and fees for the formalities as required by the Macao government authorities are set by the Macao Government and may be updated from time to time. Applicants are advised to browse its website (www.dsat.gov.mo) or call its enquiry hotline at (853) 8866 6363 to obtain up-to-date information on the required application procedures and fees before submitting applications.

4.1 Step 1: Apply CRP with the TD

Since the HZMB Hong Kong Link Road is designated as a closed road, applicants are required to apply for a CRP for PC entering the Macao Car Park. Applicants must submit to the Cross Boundary Unit of the TD the application form and relevant supporting documents (see the appended Table) for applying for a CRP.

Supporting documents to be provided by applicants

Registered Vehicle Owner	Required Documents (Please refer to samples attached to the application form)
In the name of an individual	1. Declaration of the designated driver other than the applicant (if applicable)
In the name of a company	1. Authorisation letter issued by the company 2. Declaration of the designated driver other than the authorised person (if applicable)

Note: Applicants are not required to take out the Mainland and Macao vehicle insurances or reserve the car parking space at the Macao Car Park when applying for CRP.

Please note that as it takes time to arrange the Mainland and Macao vehicle insurances, applicants are advised to allow ample time to complete the procedures and formalities. Besides, since the procedures and price schedules for taking out such vehicle insurances are set by the relevant insurance companies, and may be updated from time to time, **applicants are advised to obtain up-to-date information on the required procedures and fees before submitting applications.**

Application Fee of the CRP

The annual fee for a CRP under application is **HK\$540**. The application procedures and fees for the formalities are set and required by the Macao Government, and may be updated from time to time. Applicants are advised to obtain the information on relevant formalities and fees from the website of the Macao Transport Bureau (<http://www.dsat.gov.mo>) or call their enquiry hotline at (853) 8866 6363 before submitting applications.

Channels of Application

1. Online submission

Applicants should provide the required information via the GovHK website (www.gov.hk/macaopnr) and settle the payment by means of online PPS or credit cards.

2. By post/ drop-in box

Applicants should send the completed application form TD621A², together with a crossed cheque of the fee in Hong Kong dollars payable to “The Government of the Hong Kong Special Administrative Region” or “The Government of the HKSAR”, to the Cross Boundary Unit of the TD (Address: Room 1032, 10/F, Harbour Building, 38 Pier Road, Central, Hong Kong) or submit by the drop-in box at the above office. Application form is available at the TD’s website (www.td.gov.hk/en/public_forms/td_forms/permit), by facsimile through 1823 or at the Cross Boundary Unit and all Licensing Offices of the TD.

3. Counter Service

Applicants must first book an appointment via the GovHK website (www.gov.hk/macaopnr). When attending appointment, applicants should bring along the completed application form TD621A and the required fee to the Cross Boundary Unit of the TD in person or by agents.

The three Governments normally take about 12 working days for processing applications. For applications submitted by post/ drop-in box, two to three more working days may be required. It should also be noted that, since the office hours and holidays of the three Governments differ, and in particular as a result of suspension of office operation during long holidays, it may take a longer time to complete the application procedures and relevant formalities.

If the application is unsuccessful, refund of the application fee paid to the TD will be arranged in due course. A successful applicant will receive by post an approval letter and a CRP issued by the TD, as well as an Identification Label issued by the Macao Transport Bureau.

² Applicants may also use the Chinese Form TD621B for the application.

4.2 Step 2: Reserve a parking space at Macao Car Park through Macao’s designated online platform;

Take out vehicle insurances as required by Macao and the Mainland;

Upload the Mainland vehicle insurance information at the Mainland’s online filing platform for formal approval of Filing Records.

After obtaining the Identification Label, applicant may reserve a car parking space at the Macao Car Park through Macao Government’s designated online platform (<https://hzmbparking.dsat.gov.mo>) with the approval number specified on the Identification Label. Before departure, applicant must take out the Macao and the Mainland vehicle insurances as required by their respective laws and upload the Mainland vehicle insurance information at the Mainland’s online filing platform (<http://bridge.zhjj.org.cn:9080>) for formal approval.

As the car parking space are reserved on a first-come-first-served basis, applicants are reminded to make reservation well in advance. The TD does not guarantee that the applicant who has been issued with a CRP can reserve a car parking space at the Macao Car Park. No refund will be given if the CRP issued is subsequently forgone or cannot be used due to failure of reserving a car parking space.

For the regulations of reserving car parking space at the Macao Car Park, please refer to Article 4 of the Regulations of Using the East Car Park of the HZMB Frontier Post at Macao Port (http://bo.io.gov.mo/bo/i/2018/08/despce_cn.asp#36).

Macao Parking fee

The fees for reserving a car parking space at the Macao Car Park are set by the Macao government authorities. Applicants are advised to obtain information on relevant fees before submitting applications.

In order to drive across the boundary on schedule, applicants should ensure that ample time is allowed for completing the relevant procedures before the intended departure date. It should be noted that the office hours and holidays of the three Governments differ, and in particular as a result of suspension of office operation during long holidays, it may take a longer time to complete the application procedures and relevant formalities.

Apart from the statutory insurance required by the Governments of the Guangdong Province, Hong Kong and Macao, applicants may consider taking out other related insurance like travel insurance, commercial third party liability insurance and liability insurance for cross-boundary vehicle owners according to their own situation to extend the scope of insurance coverage and enhance protection. For details of vehicle insurance requirements of the three Governments, please refer to the Hong Kong Federation of Insurers HZMB Insurance Corner (<https://www.hkfi.org.hk/hzmb/index.html>) or the Insurance Authority website on motor insurance for using the HZMB (https://ia.org.hk/en/infocenter/faqs/faqs_13.html).

Chapter 5: Important Notes for Applicants

5.1 Transfer of Information to the Macao and the Mainland government authorities

To offer facilitation to applicants, the TD will co-ordinate the applications of Hong Kong and Macao licences and permits, as well as those for the preliminary approval of Filing Records with the Mainland Government. With the applicants' consent, the TD will pass the information of applicants, vehicles and drivers to the Macao and the Mainland Governments for processing the application.

5.2 The age limit set by Mainland authorities on the application for the People's Republic of China Motor Vehicle Driving Licence

According to the regulation 12 of Provisions on the Application for and Use of Driving Licenses (Order No. 139, Ministry of Public Security, the People's Republic of China), applicants for the People's Republic of China Motor Vehicle Driving Licence must be aged over 18 and under 70. This requirement is not applicable to the designated drivers who have already obtained the People's Republic of China Motor Vehicle Driving Licence.

5.3 Vehicle Insurance Requirement of Macao and the Mainland

Before departure, applicants **must** take out the Macao and the Mainland vehicle insurances and upload the Mainland vehicle insurance information at the Mainland's online filing platform for formal approval of Filing Records.

Please note that as it takes time to arrange the Mainland and Macao vehicle insurances, applicants are advised to allow ample time to complete the procedures and formalities. Besides, since the procedures and price schedules for taking out such vehicle insurances are set by the relevant insurance companies, and may be updated from time to time, **applicants are advised to obtain up-to-date information on the required procedures and fees before submitting applications.**

5.4 Invalidation of CRPs

As required by the three Governments, applications will be assessed based on the information on applicants, designated drivers and vehicles provided at the time of application. In the event of any change of information (including applicant, designated drivers or vehicles) after an application has been approved and the relevant approval documents (including the approval notice and CRP issued by the TD, the Identification Label issued by the Macao Transport Bureau as well as the approval of Filing Records from the Mainland Government) have been issued, the CRP will become invalid. The three government authorities may also refuse the vehicle to cross the boundary.

5.5 Changes in the applicant, designated driver or vehicle information

Applicants need to apply afresh for the Hong Kong and Macao licences or permits, as well as the formal approval of Filing Records with the Mainland Government. Before proceeding to apply afresh, **applicants need to first apply for the cancellation of the CRP concerned via the GovHK website (www.gov.hk/macaopnr).**

Please note that fees paid are not refundable if applicants give up using the CRP that has been issued. The CRP concerned and the Identification Label as issued by the Macao authorities would cease to be valid once the cancellation application has been submitted.

5.6 Applications not processed or rejected

Applications are processed by the relevant government authorities of Macao and Hong Kong separately, based on the information provided on the applicant, vehicle and designated driver. Applicants should note that their applications for the Scheme will not be approved if the vehicle or the drivers are rejected by either side.

Since the HZMB Main Bridge is located within the Mainland waters, Hong Kong/ Macao cross-boundary vehicles are regulated in accordance with the territoriality principle. Without the formal approval of Filing Records for the vehicle or the designate driver, applicants will not be permitted to access Macao via the HZMB even if they have completed the formalities as required by the

Governments of Macao and Hong Kong.

5.7 Compliance with rules and regulations and import/export control etc.

All vehicle owners/drivers entering Macao under the Scheme are reminded not to use PCs concerned for any illegal or unauthorised activities, including smuggling, carriage of prohibited and dangerous articles, illegal carriage of passengers for reward or goods; or using fraudulent or dishonest means to obtain approval documents relating to the Scheme. Any violation is liable to prosecution.

Besides, vehicle owners/drivers must pay attention to the import/export control of the two places and shall make true declarations to the local customs, inspection and quarantine control authorities. The Hong Kong Customs and Excise Department (C&ED) is responsible for vehicle and passenger clearance at various control points of Hong Kong to prevent smuggling of prohibited articles in and out of Hong Kong. For details, please refer to the C&ED's website (www.customs.gov.hk).

Furthermore, the PCs concerned should not travel beyond the boundary of the Macao Car Park or be driven by non-designated drivers. Designated drivers should possess good driving records, observe the laws and regulations of Macao and return to Hong Kong within the permitted stay period.

Since the HZMB Main Bridge is located within the Mainland jurisdiction, Hong Kong PCs and their designated drivers must comply with the laws and regulations of the Mainland when driving on HZMB.

Should applicants or designated drivers have violated the above requirements of the Governments of either side, their CRPs will become invalid and the subsequent applications will not be accepted.

5.8 Documents to be carried on board

Before departure, please make sure that the following documents are on board to facilitate inspection by the law enforcement personnel of Hong Kong, Macao and the Mainland:

Hong Kong related document

1. Hong Kong full driving licence;
2. Copy of the Hong Kong third party risks insurance certificate for the vehicle;
3. Copy of the Hong Kong Vehicle Registration Document;
4. CRP (to be displayed on the front window of the vehicle and attached alongside the vehicle licence disc);
5. Approval letter issued by the TD for the Scheme (which lists the names of the designated drivers and is attached to the CRP) (to be displayed inside the front window of the vehicle);

Macao related document

6. Policy document of Macao statutory vehicle insurance for the vehicle;
7. Identification Label issued by the Macao Transport Bureau (to be attached alongside the vehicle licence disc on the front window);
8. Car parking space reservation document issued by the Macao government authorities;

Mainland related document

9. Policy document of the Mainland compulsory traffic accident liability insurance for motor vehicles; and
10. Approval of Mainland Filing Records (including electronic temporary vehicle licences and driving licence).

5.9 Notes from the Macao government authority to the applicants

After entering Macao, the Identification Label issued by the Macao Transport Bureau should not be removed. Violation of this rule is conducive to violation of the terms and conditions of access.

According to the laws of Macao,

1. the vehicle specifications should be consistent with that on the registration documents. If the Law Enforcement Agencies of Macao are doubtful about the specifications of Hong Kong PCs entering Macao, they may request the PC concerned to be inspected at vehicle inspection centres in Macao. If the concerned vehicle refuses to be inspected, the Macao Transport Bureau will cancel the Identification Label immediately.
2. only registered vehicles are allowed to be driven on the roads of Macao. If the Identification Label issued by the Macao Transport Bureau has expired, the vehicle concerned will be regarded as unregistered and hence, not permitted to be driven on the roads of Macao. The vehicle concerned may need to be revoked back to the HZMB by trailers, after which it will be passed to the relevant Hong Kong parties by the HZMB Authority or other parties consented by the registered owner of the concerned vehicle.

Chapter 6 : Use of Closed Road Permit

Applicants should comply with the relevant conditions when driving on the closed roads under a CRP, including:

- The CRP must be displayed on the front of the vehicle near the vehicle licence disc at all times and produced for inspection by police officers/traffic wardens if so requested.
- The approval letter issued by the TD must be displayed at a conspicuous position at the front of the vehicle at all times and produced for inspection by police officers/traffic wardens if so requested.
- The vehicle must be driven by the approved designated driver(s).

If the Identification Label or the approval number issued by the Macao Transport Bureau becomes invalid, the approval letter and the CRP issued by the TD in respect of the same vehicle will be rendered invalid concurrently. Violation of the conditions of CRP or entering a closed road without a valid CRP may lead to prosecution. If the applicant/designated driver fails to return to Hong Kong with the vehicle within the specified period without a justified reason, subsequent applications may not be accepted.

Chapter 7: Advice to Motorists

7.1 Points to note when driving in Macao

Since the laws and regulations as well as the road design in Macao and Hong Kong are different, motorists should familiarise themselves with the local traffic laws and regulations as well as relevant driving knowledge before departure to ensure driving safety.

In the unfortunate event of traffic incidents in Macao, please dial (853) 999 for assistance of the local police. The applicant, vehicle and the driver/passengers concerned may be requested to stay in Macao to assist the local enforcement agencies with their investigation.

7.2 Traffic management measures at the Macao Car Park under inclement weather conditions

The Macao Car Park will be closed one hour after the tropical cyclone signal no. 8 or above, or the level 3/Orange storm surge warning is hoisted in Macao. Motorists are advised to visit the Macao Meteorological and Geophysical Bureau (http://www.smg.gov.mo/smg/e_index.htm) for the latest weather news.

Motorists are also advised to obtain the latest Macao traffic news by visiting the websites of Macao Transport Bureau and the Operator of the Macao Car Park (see links below).

7.3 General enquiries

In case of emergency or when assistance is needed, please call the following hotlines:

Hong Kong Contacts

Name of Organisation	Telephone No.
999 Emergency Call Centre	999
Assistance to Hong Kong Residents Unit, Immigration Department (24-hour hotline)	(852) 1868

Transport Department Enquiry Hotline (non-emergency, 24-hour service)	2804 2600
1823 Call Centre (non-emergency, 24-hour service)	1823

Macao Contacts

Name of Organisation	Telephone No.
Macao Police Reporting Centre	(853) 999
Macao Hospital Emergency Centre	(853) 2831 3731
Macao Transport Bureau (www.dsat.gov.mo)	(853) 8866 6363
Operator of the Macao Car Park (https://hzmbparking.dsat.gov.mo)	(853) 2855 5555
Toll Booth of the Macao Car Park	(853) 2851 9890 (853) 2842 0711 (853) 2830 4376
Macao Customs Service (http://www.customs.gov.mo)	(853) 8989 4317
Macao Public Security Police Force (http://www.fsm.gov.mo/psp/cht/main.html)	(853) 2872 5488

Chapter 8 : Frequently Asked Questions

1. How to apply for a CRP?

Applicants may apply for CRP via the following means:-

1. Online submission

Applicants should provide the required information via the GovHK website (www.gov.hk/macaopnr) and settle the payment by means of online PPS or credit cards.

2. By post/ drop-in box

Applicants should send the completed application form TD621A, together with a crossed cheque of the fee in Hong Kong dollars payable to “The Government of the Hong Kong Special Administrative Region” or “The Government of the HKSAR”, to the Cross Boundary Unit of the TD (Address: Room 1032, 10/F, Harbour Building, 38 Pier Road, Central, Hong Kong) or submit by the drop-in box at the above office. Application form is available at the TD’s website (www.td.gov.hk/en/public_forms/td_forms/permit), by facsimile through 1823 or at the Cross Boundary Unit and all Licensing Offices of the TD.

3. Counter Service

Applicants must first book an appointment via the GovHK website (www.gov.hk/macaopnr). When attending appointment, applicants should bring along the completed application form TD621A and the required fee to the Cross Boundary Unit of the TD in person or by agents.

2. How to apply for the Identification Label of the Macao Government and the preliminary approval of Filing Records of the Mainland Government?

The TD will co-ordinate the applications of Hong Kong and Macao licences and permits, as well as those for the preliminary approval of Filing Records with the Mainland Government. With the applicants’ consent, the TD will pass the information of applicants, vehicles and drivers to the Macao and the Mainland

government authorities for processing applications.

3. What is preliminary approval of Filing Records?

Since the HZMB Main Bridge is located within the Mainland jurisdiction, Hong Kong PCs and their designated drivers must comply with the laws and regulations of the Mainland when driving on HZMB. To facilitate the applicants, the Mainland government authorities do not require the applicants to obtain Mainland quota and formal vehicle and driving licences, but they require basic information of the relevant PCs and drivers for issue of temporary vehicle and driving licences for Filing Records. The TD will pass the information of applicants, vehicles and drivers to the Mainland government authorities for preliminary approval of Filing Records.

Before departure, applicant must take out the Mainland vehicle insurance as required by laws and upload the Mainland vehicle insurance information at the Mainland’s online filing platform (<http://bridge.zhjj.org.cn:9080>) for formal approval of Filing Records.

Please note that according to the regulation 12 of Provisions on the Application for and Use of Driving Licenses (Order No. 139, Ministry of Public Security, the People’s Republic of China), applicants for the People’s Republic of China Motor Vehicle Driving Licence must be aged over 18 and under 70. This requirement is not applicable to the designated drivers who have already obtained the People’s Republic of China Motor Vehicle Driving Licence.

4. Is it necessary to reserve a car parking space at the Macao Car Park before applying for CRP?

No. As it takes time for the three Governments to process applications (around 12 working days), applicants should allow ample time to complete all the relevant formalities (including taking out vehicle insurance, reserving car parking space and obtaining formal approval for Filing Records).

5. When is an applicant required to take out the Macao and the Mainland vehicle insurances?

Before departing for the Macao Car Park, **applicants must take out the Macao**

and Mainland vehicle insurances as required by their respective laws, but applicants are not required to take out the Macao and the Mainland vehicle insurances when applying for the CRP.

Before departure, applicants are also required to upload the Mainland vehicle insurance information at the Mainland's online filing platform (<http://bridge.zhjj.org.cn:9080>) for formal approval of Filing Records.

Please note that as it takes time to arrange the Mainland and Macao vehicle insurances, applicants are advised to allow ample time to complete the procedures and formalities. Besides, since the procedures and price schedules for taking out such vehicle insurances are set by the relevant insurance companies, and may be updated from time to time, **applicants are advised to obtain up-to-date information on the required procedures and fees before submitting applications.**

6. What is the application fee for the CRP?

The fee for the application for a CRP is \$540 per year. Refund will be arranged if the application is rejected. A successful applicant will receive by post an approval letter and a CRP issued by the TD, as well as an Identification Label issued by the Macao Transport Bureau. Since parking spaces at the Macao Car Park is reserved on a first-come-first-served basis, applicants should reserve a parking space through Macao Government's designated online platform (<https://hzmbparking.dsat.gov.mo>) as early as possible after obtaining an approval letter and a CRP.

The TD does not guarantee that the applicant who has been issued with an approval letter and a CRP can reserve a parking space at the Macao Car Park. Fees paid are not refundable if an applicant gives up using the CRP that has been issued or is unable to use the CRP due to failure to reserve a parking space at the Macao Car Park.

7. After submitting the application, can an applicant withdraw the application or amend the information he/ she provided?

No. Once the application for CRP is submitted, **applicants cannot withdraw or amend any vehicles and drivers related particulars (e.g. addition,**

cancellation or change of the designated driver(s); change of vehicle (even using the same vehicle registration mark); or change of the vehicle registration mark); otherwise applicants are required to submit applications afresh, and the relevant fees paid would not be refunded. CRP issued for a specific vehicle is not transferable either.

Moreover, as required by the Governments of the Mainland, Hong Kong and Macao, applications will be assessed on the basis of the information on the applicants, drivers and vehicles provided at the time of application. **The approved documents will become invalid if there is any change in such information after an application has been approved and the relevant approved documents (including the approval notice and CRP issued by the TD, the Identification Label issued by the Macao Transport Bureau as well as the approval of Filing Records from the Mainland Government) have been issued.** The relevant government authorities of the three places may refuse to let the vehicle travel to Macao via HZMB.

8. What are the procedures and fees for application for duplicate CRPs issued by the TD or duplicate Identification Label issued by the Macao Transport Bureau?

Applicants may apply for duplicate CRPs in case the original CRPs are lost or damaged. Application should be made with application form TD621A³ and sent to the Cross Boundary Unit of the TD together with a loss report issued by the Hong Kong Police or the damaged CRP. The application fee is HK\$86. Under normal circumstances, the duplicate CRP can be issued on the day of application.

Applicants may also apply for duplicate Identification Label in case the original one is lost or damaged. Application should be made in writing and sent to the Cross Boundary Unit of the TD together with a loss report issued by the Hong Kong Police or the damaged Identification Label. No application fee is charged.

9. Before departing for Macao, are there any other formalities required after the applicant has received the CRP and Identification Label issued by Hong Kong and Macao respectively?

³Applicants may also complete the Chinese Application form TD621B.

Applicants must take out the Macao and the Mainland vehicle insurances as required by their respective laws and upload the Mainland vehicle insurance information at the Mainland's online filing platform (<http://bridge.zhjj.org.cn:9080>) for formal approval of Filing Records.

10. How can an applicant find out if the application is successful or not?

Under normal circumstances, the three Governments normally take about 12 working days for processing applications. For applications submitted by post/drop-in, two to three more working days may be required. The approval letter and CRP issued by the TD as well as the Identification Label issued by the Macao Transport Bureau or a notification letter of rejection will then be sent to the applicant by post according to the address provided by the applicant. Applicants who do not receive any notification in 15 working days after submission of their applications may call 2804 2600 for enquiry.

It should be noted that, since the office hours and holidays of the three Governments differ, and in particular as a result of suspension of office operation during long holidays, it may take a longer time to complete the application procedures and relevant formalities.

11. Is there any arrangement for “express permit”?

Since the processing time of an application has already been shortened as far as possible, there is no arrangement for “express permit”. Applicants who need to travel to the Macao Car Park are advised to apply for CRPs as early as possible.

12. Is it necessary to provide passengers' information when submitting application for the Scheme? Can the passengers concerned be foreign passport holders?

There is no need to provide information on passengers when submitting application for the Scheme. Foreign passport holders travelling to Macao and Hong Kong on the vehicle concerned should meet and comply with the prevailing Macao and Hong Kong visa requirements for entry.

13. Could PCs under the Scheme be driven by their passengers?

No. If the PC concerned travelling to Macao is found to be driven by anyone other than the designated driver(s), this will lead to cancellation of the CRP and rejection of future applications (please see paragraph 5.7 for details). The applicant or the driver may also be prosecuted by the Hong Kong Police for violating the conditions of the CRP.

14. How will the case be handled if vehicles fail to return to Hong Kong as scheduled due to emergency incidents?

Please contact the Macao Transport Bureau for relevant enquiries at (853) 8866 6363.

15. What measures are recommended for driving to Macao under the Scheme to enhance protection?

Applicants should comply with the laws and regulations of the three Governments and get hold of relevant information before departure, such as maps and routes planning. Applicants are also advised to consider using the Global Positioning System to facilitate their driving.

They need to check with their insurance providers the details of the coverage of the statutory insurance required by the three Governments, and consider taking out other related insurances, like commercial third party liability insurance and liability insurance for cross-boundary vehicle owners, according to their own situations.

For details of vehicle insurance requirements of the three Governments, please refer to the websites of Hong Kong Federation of Insurers HZMB Insurance Corner (<https://www.hkfi.org.hk/hzmb/index.html>) or the Insurance Authority on motor insurance for using HZMB (https://ia.org.hk/en/infocenter/faqs/faqs_13.html).

Important Notice

Disclaimer

Information contained in this Application Guide is for reference only. You may visit the Transport Department's website (www.td.gov.hk) for the latest version. Whilst the Transport Department has endeavoured to ensure that the information contained in this guidebook is accurate, no guarantee is given as to its accuracy. The Government of the Hong Kong Special Administrative Region and the Transport Department accept no legal liability for any errors or omissions found in the contents.

Collection and Use of Data

Personal data provided to the Transport Department by the applicants and designated drivers for joining the Scheme may need to be disclosed to relevant authorities of the Mainland, Macao and Hong Kong, including the Guangdong Provincial Public Security Department and other policy bureaux and departments of the Governments of the Hong Kong Special Administrative Region and the Macao Special Administrative Region. Please read carefully the “Notes about Personal Data” on the application form or on-line application system before making an application.