

# Remember to renew your driving licence

A driving licence cannot be renewed after 3 years of expiry. Driver needs to take driving test again.

Renew online with your unique password.

Remember to update your address with Transport Department.

The validity of the 10-year full driving licences issued since 1997 are expiring. According to the law, a driving licence shall not be renewed after 3 years of expiry. Should a driving licence holder fail to renew his full driving licence within 3 years after the expiry date, he will need to take driving test again and to complete the probationary driving period before obtaining a full driving licence for private car, light goods vehicle, motor cycle or motor tricycle. Furthermore, the licence holder will only be eligible for applying for commercial driving licence 2 years after obtaining his full driving licence of private car or light goods vehicle.

To remind driving licence holders to renew their licences in time, the Transport Department will send them a "Full Driving Licence Renewal Notice cum Application Form" (TD578) printed with a renewal password before the expiry of the licences. Another reminder will be sent to licence holders whose licences are about to expire for three years shortly and yet to be renewed.

Driving licence can be renewed within 4 months before the expiry date or within 3 years after the licence has expired. Driving licence holders with expired driving licences are not allowed to drive.

## Ways to submit full driving licence renewal application

### By Post

Please send the completed application form and the required documents by post to P.O. Box 68115, Kowloon East Post Office.



### By Drop Box

You may also put the completed application form and the required documents in the drop boxes located at the Transport Department Licensing Offices or designated post offices (No postage is needed).

If renewal is made by post/drop box, the new driving licence will be issued to the applicant via registered post within 10 working days upon receipt of application by the Transport Department.



### Addresses for designated post offices:

#### Hong Kong

**General Post Office Sheung Wan** 2 Connaught Place, Hong Kong  
1/F, Hong Kong Telecom CSL Tower, 322-324 Des Voeux Road, Central, Hong Kong  
**Shau Kei Wan** G/F Perfect Mount Gardens, 1 Po Man Street, Shau Kei Wan, Hong Kong  
**Aberdeen Wan Chai** G/F, Kam Fung Building, Aberdeen Main Road, Hong Kong  
2/F, Wu Chung House, 197-213 Queen's Road East, Wan Chai, Hong Kong

#### Kowloon

**Kowloon Central** G/F, Kowloon Government Offices, 405 Nathan Road, Kowloon  
**Shun Lee** G/F, Shops 17-18, Lee Foo House, Shun Lee Estate, Kowloon  
**Sham Shui Po** G/F, 55 Un Chau Street, Kowloon  
**Lok Fu** Shop 3152, 3/F, Lok Fu Plaza, Wang Tau Hom, Kowloon  
**Mongkok** 1/F, Mongkok Exchange, 37 Bute Street, Kowloon  
**Tsim Sha Tsui** G & 1/F, Hermes House, 10 Middle Road, Kowloon

#### New Territories and Islands

**Tung Chung** G/F, 6 Mei Tung Street, Tung Chung, Lantau Island  
**Kwai Fong** Shop No. 4-10, G/F, Kwai Kin House, Kwai Fong Estate, N.T.  
**Shek Wu Hui** 112-116 San Fung Avenue, Shek Wu Hui, Sheung Shui, N.T.  
**Sai Kung** G/F, Sai Kung Government Offices Building, 34 Chan Man Street, Sai Kung  
**Fo Tan** G/F, Shatin Galleria, 18-24 Shan Mei Street, Fo Tan, Shatin  
**Tai Po** G/F, Tai Po Government Offices Building, 1 Ting Kok Road, N.T.  
**Yeung Uk Road** Shop 15, 1/F, Indihome, 138 Yeung Uk Road, Tsuen Wan, N.T.  
**Tuen Mun Central** Podium Level, Library and Post Office Building, 1 Tuen Hi Road, Tuen Mun, N.T.  
**Yuen Long** Shop B, G/F, 8 Yuen Long Pau Cheung Square, Yuen Long, N.T.

Remarks: For enquiry on the opening hours of designated post offices, please call 1823.

### Online Renewal

Applicants with a unique password printed on the "Full Driving Licence Renewal Notice cum Application Form" or a valid digital certificate issued by recognized Certification Authorities may apply for renewal of driving licence by logging on <http://www.gov.hk/drivinglicence> (Not applicable for applicants aged 70 or above). Upon receipt of application, the Transport Department will send a new driving licence to the applicant within 10 working days via registered post.



### Renewal at Licensing Offices

Please log on <http://www.gov.hk/tdabs> or call the Transport Department Appointment Booking Service (Tel: 3763 8080) to make an appointment to renew driving licences at any licensing office. Applicants may renew their licences at the designated licensing offices in accordance with their bookings with the completed application forms and required documents. Applicants who have not made any advanced booking are required to queue for applications over the counter. Hence, applicants are advised to make use of our advanced booking system as far as possible.



## Change of Address

Licence holders are obliged to notify the Transport Department of any address change. Holders may notify the Transport Department the new address online (<http://www.gov.hk/changeaddress>) or by completing Form TD559. The form can be obtained online (<http://www.td.gov.hk>), at post offices and the Transport Department Licensing Offices. Please return the completed form to the Transport Department by post, through drop box or in person/by agent at any licensing office. Applicants are required to produce address proof issued within the last 3 months (e.g. water/electricity/gas/mobile phone bill or bank correspondence) when applying for renewal of full driving licence and change of address. Transport Department may suspend the processing of the applications until the address proof is produced.

### Addresses of Licensing Offices:

1. Hong Kong Licensing Office, 3/F, United Centre, 95 Queensway, Hong Kong.
2. Kowloon Licensing Office, 2/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon.
3. Kwun Tong Licensing Office, 5/F, Kowloon East Government Offices, 12 Lei Yue Mun Road, Kowloon.
4. Sha Tin Licensing Office, 2/F, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories.

### Licensing Offices Opening Hours:

Monday to Friday  
9:00 a.m. to 5:00 p.m. (open during lunch hours)

For enquiries: 1823  
Website: [www.td.gov.hk](http://www.td.gov.hk)

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