

過境車輛封閉道路通行許可證申請表（只適用於經港珠澳大橋往來港澳的香港跨境貨車）  
APPLICATION FOR CLOSED ROAD PERMIT FOR CROSS BOUNDARY VEHICLES  
(ONLY APPLICABLE FOR HONG KONG CROSS-BOUNDARY GOODS VEHICLES TO MACAO VIA HZMB)

填寫本申請表前，請先閱讀附頁的「須知事項」。

Please read "Notes For Attention" attached before completing this application form.

## (本欄不必填寫 FOR OFFICIAL USE)

Date ..... Receiving officer's signature .....  
Agent Name & ID ..... Approving officer's signature .....

## 第一部份：申請人／公司資料

## Part I: Particulars of the Applicant

檔案編號 File Ref: C/ / /

申請人姓名／公司名稱：  
Name of Applicant: .....

身份證明文件／商業登記證號碼：

Identity Document No./Business Registration Certificate No.: ..... 香港手提電話號碼<sup>註1</sup>：  
HK Mobile Phone No. <sup>Note 1</sup>: .....住址／公司地址：  
Address: .....電郵地址<sup>註1</sup>：Email address <sup>Note 1</sup>: .....<sup>註1</sup>：請確保你在本欄填寫的電郵及手提電話號碼準確，以便本署日後以電郵、電話或短訊等方式與你聯絡。<sup>Note 1</sup>: Please make sure that the email address and mobile number are accurately provided so as to facilitate our contact with you via email, phone calls or SMS in the future.

## 第二部份：車輛及司機細節

## Part II: Particulars of Vehicle(s) and Driver(s)

車輛登記號碼 Vehicle Registration Mark	司機 Driver	
	姓名 Name	身份證明文件號碼 Identity Document No.

## 第三部份：聲明

## Part III: Declaration

(由申請人或其書面授權人填寫和簽署。如以公司名義申請，則應由公司東主／董事或其書面授權人填寫和簽署。)  
(To be completed and signed by the applicant or his representative authorized by him in writing. In case of an applicant which is a company, this should be signed by the proprietor/director of the company or a representative duly authorized by the company.)

據本人所知，以上填報及提交的各項資料均屬詳盡確實。本人明白，如故意提供失實資料，根據香港法例第 374 章道路交通條例第 111 條（第 3 款）的規定，本人可被檢控，一經定罪，可被罰款港幣 5,000 元及監禁六個月。

I declare that to the best of my knowledge and belief, the information given above and supporting document(s) provided is true. I understand that if I knowingly make any statement which is false in a material particular, I shall render myself liable to prosecution under Section 111(3) of the Road Traffic Ordinance (Cap. 374) and on conviction to a fine of \$5,000 and to imprisonment for six months.

本人明白，在封閉道路通行許可證批出後，如本人向運輸署申請為有關車輛重新分類（例如由貨車改為私家車），在重新分類申請獲運輸署批准後，封閉道路通行許可證即告無效。本人承諾在任何重新分類申請獲批後，立即交回「封閉道路通行許可證」給貴署註銷。

I understand that, if at anytime after the Closed Road Permit is issued, I apply for reclassification of the said vehicle (e.g. from goods vehicle to private car), the Closed Road Permit shall be rendered invalid after reclassification. I undertake to surrender the Closed Road Permit to your office for cancellation immediately after any application for reclassification is approved by Transport Department.

由於港珠澳大橋的主橋（“大橋”）位於內地水域，所有使用大橋的跨境車輛，均須經過內地境內。因應內地當局要求，行經大橋往澳門的過境車輛須提供車輛及司機資料予內地當局作備案用途。本人確保過境車輛於行走大橋時已完成內地當局要求的備案手續。

As the Main Bridge of the HZMB is located within the Mainland waters, all cross-boundary vehicles using the HZMB will travel through the Mainland. It is the requirement of the Mainland authorities that all cross-boundary vehicles travelling via the HZMB to Macao must file with the Mainland authorities in advance the information of vehicles and drivers. I hereby confirm that the filing of records as required by the Mainland authorities has been completed when the cross-boundary vehicles use the HZMB.

申請人／獲授權的代表簽署

Signature of Applicant/  
Authorized Representative .....

姓名（請用正楷填寫）

Name (in block letters) .....

公司印章

Company Chop .....

日期

Date .....

## 須知事項 NOTES FOR ATTENTION

### (A) 證明文件 Supporting Documents

填妥的申請表必須連同下列有關證明文件一併遞交。

The completed application form should be submitted together with the following supporting documents.

項目 Item	證明文件 Supporting Documents
(1) 批准文件 Approval Document	(a) 由澳門交通事務局發送的內地報備初審通過及申請封閉道路通行許可證的通知電郵 Notification email of the initial filing records by the Mainland authorities and Closed Road Permit application from Macao DSAT
(2)(A) 以個人名義的申請 Applicant being an individual	(a) 香港身份證副本；及 Copy of Hong Kong Identity Card; and (b) 最近三個月的地址證明副本(例如水／電／煤氣／手提電話費單或銀行信件等) Copy of address proof within the last 3 months e.g. water/electricity/gas/mobile phone bill or bank correspondence
(B) 以無限公司名義的申請 Applicant being an unlimited company	(a) 有效香港商業登記證副本；及 Copy of valid Hong Kong Business Registration Certificate; and (b) 稅務局最近發出的商業登記冊內資料的摘錄核證本 Recent certified extract of Information on the Business Register issued by the Inland Revenue Department
(C) 以有限公司名義的申請 Applicant being a limited company	(a) 公司註冊處提供的最近一年公司查冊(查閱公司資料)結果核證副本或最近一年的週年申報表核證副本(由公司註冊處或香港註冊會計師／律師核證)；及 Certified copy of the latest Company Particulars Search results within the last year provided by the Company Registry OR the latest Annual Return within one year (certified by the Company Registry or a Hong Kong Certified Public Accountant or solicitor); and (b) 有效香港商業登記證副本 Copy of Valid Hong Kong Business Registration Certificate
(3) 車輛 Vehicle	(a) 有效香港車輛登記文件副本(正面及背面) Copy of valid Hong Kong Vehicle Registration Document (both front and back page)
(4) 司機 Driver	(a) 身份證明文件副本；及 Copy of Identity Document; and (b) 有效香港正式駕駛執照副本 Copy of valid Hong Kong Full Driving Licence
(5) 簽名式樣 Specimen of signature	(a) 申請人簽名式樣 Specimen Signature of Applicant

#### 注意 Note:

- 申請人必須提交最近三個月的地址證明副本(例如水／電／煤氣／手提電話費單或銀行信件等)。  
Applicants are required to provide copy of address proof within the last 3 months e.g. water/electricity/gas/mobile phone bill or bank correspondence.
- 在申請及簽發封閉道路通行許可證時，車輛須持有有效香港車輛牌照。  
The vehicle should possess with valid Hong Kong vehicle licence when apply for and upon issue of Closed Road Permit.

### (B) 收費 Fee

貨車 Goods Vehicle
#每年 \$456 Per Year

可以現金、支票、易辦事或轉數快繳付費用。如以支票付款，請劃線並寫明「香港特別行政區政府」為收款人。

You can pay by cash, cheque, EPS or FPS. If paid by cheque, please make the cheque payable to "The Government of the Hong Kong Special Administrative Region" or "The Government of the HKSAR" and crossed.

# 根據香港法例第 374E 章道路交通條例第 49 條 (第 4 款) 的規定，如屬不足 12 個月有效期的封閉道路通行許可證的申請，該費用是相等於上述費用的十二分之一乘以擬領許可證的月數，不足一個月亦作一個月計算。

# According to Section 49(4) of the Road Traffic Ordinance (Cap. 374E), in the case of an application for a closed road permit valid for less than 12 months, a fee equal to one-twelfth of the fee referred as above multiplied by the number of months for which the permit is sought, any part of a month counting as one month.

### (C) 遞交申請表 Submission of Application

過境車輛封閉道路通行許可證由運輸署過境服務分組負責處理，地址如下：

The application for Closed Road Permit in respect of cross-boundary vehicles is handled by the Cross Boundary Unit. The address is as follows:

你可沿虛線將地址剪下作郵遞用途。  
You can tear it off and use as an address label.



香港中環統一碼頭道 38 號  
海港政府大樓 10 樓 1032 室  
Room 1032, 10/F, Harbour Building,  
38 Pier Road, Central, Hong Kong

請將填妥的申請表及所需文件以下列方式交回：

Please return the completed application form and necessary supporting documents by one of the following methods:

#### (1) 親身或由代理人遞交申請 Application in person or by agent

服務時間： 星期一至五上午九時至下午五時十五分(午膳時間照常服務)  
Service Hours: Monday to Friday – 9:00AM to 5:15PM (open during lunch hours)

新申請一般需時約 5 個工作天處理。如申請人遞交的為續期申請，本署一般會即日處理有關申請。We normally process new applications for around five working days. Renewal applications will normally be processed on the same day of application.

#### (2) 郵寄/使用投遞箱遞交申請

Application by post or through drop-in box

請以郵寄方式或使用本組的投遞箱遞交支票及所需文件。  
Please send the cheque and necessary supporting documents by post or through drop-in box at the Cross Boundary Unit.

本署會於收到申請及所需文件後約五個工作天，將許可證郵寄給你。

Upon receipt of your application and necessary supporting documents, the permit will be sent to you by post around 5 working days.

請在支票背面寫上你的姓名及日間聯絡電話號碼。Please write down your name and daytime contact telephone number on the back of the cheque.

請填上你的付款資料 Please fill in your remittance details:

銀行名稱 Name of Bank: \_\_\_\_\_

付款總額 Amount Paid: \_\_\_\_\_

支票號碼 Cheque No.: \_\_\_\_\_

請在下方填寫你的姓名及回郵地址。本署會將許可證寄回該地址，但不會就以下資料更改本署記錄。

Please fill in your name and return address to which the permit will be posted. We will not amend our record on the basis of the information provided below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### (D) 查詢 Enquiries

請致電顧客服務熱線 2804 2600 或電郵到 [licensing@td.gov.hk](mailto:licensing@td.gov.hk)。你亦可在以下網址下載本表格 [www.td.gov.hk](http://www.td.gov.hk)。

Please contact customer service hotline at 2804 2600 or email to [licensing@td.gov.hk](mailto:licensing@td.gov.hk). You can also download this application form at the following website: [www.td.gov.hk](http://www.td.gov.hk).

### 個人資料的說明 Notes About Personal Data

#### 收集目的 Purpose of Collection

1. 運輸署會使用透過本表格所獲得的個人資料及其他資料作下列用途：

The personal data and other information provided by means of this form will be used by Transport Department for the following purposes:

- 辦理有關審批你在本表格中所提出的申請的事務；  
activities relating to the processing of your application in this form;
- 辦理有關交通及運輸的事務；  
activities relating to traffic and transport matters;
- 方便運輸署與你聯絡；  
facilitating communication between Transport Department and yourself;
- 與內地當局，包括廣東省公安廳就規管跨境交通及備案事宜進行協調；  
coordination with the Mainland Authorities, including the Guangdong Provincial Public Security Department on matters concerning cross-boundary traffic regulation and filing of records;
- 供澳門當局辦理有關澳門牌證的申請及就規管跨境交通事宜進行協調。  
Macao authorities for processing Macao permit relating to your application in this form and coordination on matters concerning cross-boundary traffic regulation.

2. 你必須提供本表格所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

#### 獲轉交資料的部門/人士 Classes of Transferees

3. 你透過本表格所提供的個人資料及其他資料會向下列人士/部門披露：  
The personal data and other information you provide by means of this form may be disclosed to:

- 其他政府部門及決策局，以作上述第 1 段所列的用途；  
other Government bureaux and departments for the purposes mentioned in paragraph 1 above;
- 任何人士，以作上述第 1 段(b)項所列的用途；  
any person for the purpose mentioned in paragraph 1(b) above;

(c) 隧道公司、青馬管制區營運者及青沙管制區營運者，以便該等機構執行與交通及運輸有關的法定職責

tunnel companies, Tsing Ma Control Area operator and Tsing Sha Control Area operator for execution of their statutory duties in traffic and transport matters.

(d) 內地當局，包括廣東省公安廳，以作規管跨境交通事宜，尤其有關違反許可證條件的詳情會基於此用途而披露，及作備案；及  
Mainland authorities, including the Guangdong Provincial Public Security Department for the regulation of cross-boundary traffic matters; in particular, details of contravention of Closed Road Permit, if granted, may be disclosed for this purpose, and for filing of records; and

(e) 澳門當局，以作上述第 1 段(e)項所列的用途。

Macao authorities for the purpose mentioned in paragraph 1(e) above.

#### 索閱個人資料 Access to Personal Data

4. 根據個人資料(私隱)條例第 18 及 22 條及附表 1 第 6 條，你有權索閱及修正你的個人資料。你的索閱權包括獲取本表格所提供的個人資料副本一份。

You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

#### 查詢 Enquiries

5. 有關透過本表格收集的個人資料的查詢，包括索閱及修正資料，應寄往香港金鐘道 95 號統一中心 3 樓牌照事務組組行政主任/首次登記稅收啟。  
Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to the Licensing Section, 3/F, United Centre, 95 Queensway, Hong Kong (Attn.: Executive Officer/FRT).

過境車輛封閉道路通行許可證申請 - 申請人簽名式樣

Application for Closed Road Permit for Cross-boundary Vehicles – Specimen Signature of Applicant

**重要事項 Important Notes:**

1. 本表格必須由申請人或公司的東主／董事簽署。  
This form should be signed by the applicant/proprietor/director of the company applicant.
2. 每頁表格只用作提供一位申請人或公司的東主／董事或獲授權人的簽名式樣。  
The specimen signature of each applicant or proprietor/director of a company or authorised person should be provided in separate page.
3. 本表格內提供的資料／式樣如有變更，請盡快通知本署。  
Please inform us immediately if there is any change in the information/specimen provided in this form.

致：運輸署署長  
To: Commissioner for Transport

檔案編號 File Ref: C/ / /

本人為\_\_\_\_\_（公司名稱）的\*東主／董事。現通知：  
下述為\*本人／獲授權辦理封閉道路通行許可證申請人士的簽名式樣：

I am the \*proprietor/director of \_\_\_\_\_ (company name). This is to inform you that the following is \*my specimen signature/specimen signature of the authorised person to apply for the Closed Road Permit:

姓名 Name	身份證明文件號碼 Identity Document No.	職位 Capacity	簽名式樣 Specimen Signature
		*東主／董事／ 獲授權人 Proprietor/Director/ Authorised Person	

公司印章式樣 Specimen of Company Chop		
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本人明白須以上述簽名及公司印章提交有關封閉道路通行許可證的續期和相關申請。

I understand that I should use the above signature and company chop for renewal and related applications concerning the relevant Closed Road Permit.

簽 署 Signature : \_\_\_\_\_

姓 名 Name : \_\_\_\_\_

職 位 Capacity :                     \*東主／董事  
Proprietor/Director                    

公司印章  
Company Chop : \_\_\_\_\_

日 期 Date : \_\_\_\_\_

\*請將不適用者刪去 Please delete where inappropriate.