重要通知

核實「電子聯絡方式」

根據法例，申請人遞交各項駕駛執照或車輛牌照服務申請時，必須提供一個可藉短訊方式聯絡申請人的香港流動電話號碼或可藉電子郵件方式聯絡申請人的電郵地址，作為電子聯絡方式。有關電子聯絡方式必須於遞交申請前三個月內經運輸署網上牌照服務或指定網上平台，以一次性密碼核實，詳情請參閱運輸署網頁，或掃瞄此二維碼。

運輸署網頁

在車輛登記文件簽署及蓋印規定

車輛登記文件(以下簡稱為「牌簿」)上**必須**載有登記車主簽署，而當登記車主遞交有關的牌照申請時，申請表格上的簽署必須與牌簿上的簽署相符；如以公司/機構為登記車主，牌簿**必須載有**由該公司/機構所指定獲授權人士的簽署並加蓋該公司/機構的印章，而申請表格上的印章與牌簿上的印章**必須完全相同**，否則運輸署將**不會**處理有關的牌照申請。

地址證明要求

於遞交牌照服務申請時，**必須**連同最近三個月內發出的地址證明文件正本或副本，否則運輸署可以根據有關法例暫停處理有關申請。[請參閱可接納的地址證明]

更改地址或電子聯絡方式

根據法例，駕駛執照持有人或登記車主的地址或電子聯絡方式如有改變，須在72小時內通知運輸署。任何人無合理辯解而違反此規定，即屬犯罪，一經定罪，可處第1級罰款。你可透過政府一站通、遞交指明的表格（「更改個人資料或車輛資料通知書」）或以書面方式，連同新地址的證明文件（如適用）通知運輸署有關地址的更改。

*申請人可選擇把已填妥的申請表格及所需文件，經電郵(vlapp@td.gov.hk)提供予牌照事務處作初步審閱。在一般情況下，本署會在10個工作天內以電郵形式作出回覆，告知申請人初步審閱的結果，並建議申請人**按照申請表格內列明的方式**將申請表格正本連同所需文件及應繳費用正式遞交至牌照事務處，以作出申請。透過電郵遞交的申請，本署只會作初步審閱，本署會在收到申請表格正本及所需文件後才正式處理及批核該申請。*

若你是已登記選民而你的住址有變更，
請盡早通知選舉事務處。如有查詢，
請致電選舉事務處熱線 2891 1001。

運輸署
Transport Department

運輸署
Transport Department

車輛登記文件複本／車輛牌照複本申請表
APPLICATION FOR A DUPLICATE VEHICLE REGISTRATION DOCUMENT/DUPLICATE VEHICLE LICENCE

請閱讀背頁的「各項須知」，並以正楷填寫各項資料。
Please read the notes overleaf and complete all items in BLOCK LETTERS

車輛登記 (車牌) 號碼
Vehicle Registration Mark ➡ ( )

(本欄不必填寫 FOR OFFICIAL USE ONLY)

O	
P	

Receiving Officer's Signature

登記車主現時的資料 PRESENT PARTICULARS OF REGISTERED OWNER

(你在本署電腦記錄中的個人資料將根據下列所填報的而更改)
(Your particulars in our computer record will be amended as hereunder)

姓名／公司名稱 NAME:

* 先生	Mr.	1
夫人	Mrs.	2
小姐	Miss	3
女士	Ms.	4
公司	Co.	5

英文姓名／公司名稱 (姓氏先行，名字隨後) In English—*Surname first, then Other Names*

中文姓名／公司名稱 In Chinese

公司註冊證號碼 Certificate of Incorporation Number ／
身分證明文件號碼 Identity Document Number ／
公司編號 Company Registration Number

電子聯絡方式 E-CONTACT MEANS (必須於遞交申請前三個月內經運輸署網頁核實，否則本署可暫停處理該申請。) (Must be verified through the website of Transport Department within 3 months before submitting an application. Otherwise, this Department may suspend the processing of the application.)
香港流動電話號碼**或**電郵地址 (以透過手機短訊**或**電郵接收通知) Hong Kong Mobile Phone Number **or** Email Address (for receiving notification by SMS **or** Email)

請填寫 Please fill in

「注意： 本署是以駕駛執照持有人／登記車主的住址／公司地址 (如以公司登記為車主) 為他／她於本署的登記地址，並以該地址與他／她聯絡和郵寄函件。因此，申請人必須在本申請表填寫其最新的住址／公司地址。」

(Note: The residential address/company address (if using company as registered vehicle owner) of a driving licence holder/registered vehicle owner is his/her/its registered address in this Department, and will be used for the purposes of contact with him/her/it and mailing correspondence. Thus, the applicant must fill in his/her/its updated residential address/company address in this application form.)

住址／公司地址 RESIDENTIAL/COMPANY ADDRESS

室 Flat/Room　樓 Floor　如以中文書寫地址，必須清楚寫明樓層，以免郵遞失誤　座 Block/Tower

大廈／屋苑名稱 Name of Building/Estate

門牌號數及街道 (或鄉村) 名稱 Number and Name of Street (or Village)

地區 District

† ☐ 香港 Hong Kong ☐ 九龍 Kowloon ☐ 新界 New Territories

通訊地址 CORRESPONDENCE ADDRESS

「注意： 如你以上所填報的住址／公司地址如以公司登記為車主並不能用作聯絡和郵遞用途，請在以下填寫你的通訊地址。」

(Note: If you cannot use the above residential address/company address (if using company as registered vehicle owner) for the purposes of contact and mailing, please fill in below your correspondence address.)

室 Flat/Room　樓 Floor　如以中文書寫地址，必須清楚寫明樓層，以免郵遞失誤　座 Block/Tower

大廈／屋苑名稱 Name of Building/Estate

門牌號數及街道 (或鄉村) 名稱 Number and Name of Street (or Village)

地區 District

† ☐ 香港 Hong Kong ☐ 九龍 Kowloon ☐ 新界 New Territories

日間聯絡電話 DAY TIME CONTACT TEL. NO. _____

* 請將不適用的刪去。 Delete whichever is inapplicable.　† 請在適當方格內加上「√」號。 Please tick the appropriate box.

車輛登記細節 PARTICULARS OF VEHICLE

類別：
Class _____

車身底盤號碼／車輛識辨號碼
Chassis No./V.I. No. |_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

聲明 DECLARATION

現聲明本人的
I hereby declare that my

† ☐ 車輛登記文件已
vehicle registration document is—

☐ 遺失 lost

如日後尋回車輛登記文件的原本，本人保證將其交回運輸署署長。
I undertake to return to the Commissioner for Transport the original registration document when found.

☐ 毀滅 destroyed

☐ 損毀 defaced

現附上該損毀的車輛登記文件。
I enclose the defaced vehicle registration document.

本人現申請車輛登記文件複本。
I now apply for the issue of a duplicate vehicle registration document.

☐ 車輛牌照已
vehicle licence is—

☐ 遺失 lost

如日後尋回車輛牌照的原本，本人保證將其交回運輸署署長。
I undertake to return to the Commissioner for Transport the Original Vehicle licence when found.

☐ 毀滅 destroyed

☐ 損毀 defaced

現附上該損毀的車輛牌照。
I enclose the defaced vehicle licence.

本人現申請車輛牌照複本。
I now apply for the issue of a duplicate vehicle licence.

本人明白，如明知車輛登記文件／車輛牌照的原本並無遺失或毀滅而以該原本已遺失或毀滅為理由申請車輛登記文件／車輛牌照複本，根據香港法例第 374E 章道路交通 (車輛登記及領牌) 規例第 60 條的規定，本人可被判罰款 $2,000。

本人已細閱本申請表格的內容及明白有關「注意事項」。

本人以上聲明均屬真確事實。本人明白如故意在本申請表填報失實資料，根據《道路交通條例》(第 374 章) 第 111 條第 (3) 款的規定，本人可被判罰款 $5,000 及監禁 6 個月。

本人委託 _____ (代理人姓名)，即身分證明文件號碼 _____ 的持有人為代理人，代表本人提交及處理本申請，包括領取相關牌照、許可證及／或其他文件。
(註：如申請表提供的資料曾作修改，申請人須在旁加簽作實。)

I understand that, if I apply for a duplicate vehicle registration document/vehicle licence on the ground that the original registration document/licence is lost or destroyed knowing that such original registration document/licence has not been lost or destroyed, I shall render myself liable under Regulation 60 of the Road Traffic (Registration and Licensing of Vehicles) Regulations (Cap. 374E) to a fine of $2,000.

I have read through the content of this application form and understand the "NOTES FOR ATTENTION".

My declarations above are true and correct. I understand that, if I knowingly make any statement or provide any information in this application form which is false in any material particular, I shall be liable under Section 111(3) of Road Traffic Ordinance (Cap. 374) to a fine of $5,000 and imprisonment for 6 months.

I hereby appoint _____ (name of agent), holder of identity document number _____as the agent to submit and handle this application on my behalf, including the collection of related licence, permit and/or other documents.
(Note: If the information provided in this application form is amended, applicant shall sign next to the amended part for verification.)

登記車主簽署
Signature of Registered Owner .....

日期
Date .....

* 請將不適用的刪去。 Delete whichever is inapplicable.

† 請在適當方格內加上「√」號。 Please tick the appropriate box.

所需文件及費用 REQUIRED DOCUMENTS AND FEE

申請**車輛登記文件複本**時，請一併附上：——

☐ 如車輛屬私人所擁有，請出示你的香港身份證**正本**（如非香港居民，請出示護照正本）；
☐ 如車輛屬公司所擁有，請出示公司註冊證書／非香港公司註冊證明書／公司更改名稱證書／註冊非香港公司變更名稱註冊證明書及由公司指定或授權的人士簽發的有效授權書；
☐ 損毀的車輛登記文件；及
☐ 應繳費用——如欲知最新費用，你可於本署各牌照事務處詢問處、或致電顧客服務熱線 2804 2600 / 1823 電話中心查詢、參閱牌照事務處的牌照費用表 (TD341) 或瀏覽運輸署網頁 (www.td.gov.hk)。如以支票／銀行本票付款，請劃線並寫明「**香港特別行政區政府**」為收款人，並在支票／銀行本票背面寫上你的姓名，車輛登記號碼及日間聯絡電話號碼；請勿郵寄現款。

If you apply for a **duplicate vehicle registration document**, please also produce:—

☐ your **original** H.K. Identity Card or passport for non-identity card holders in the case of a private owner;
☐ in the case of a company, the Certificate of Incorporation/Certificate of Registration of Non-Hong Kong Company/Certificate of Change of Name/ Certificate of Registration of Alteration of Name of Registered Non-Hong Kong Company together with an authorization letter issued and signed by a person nominated and authorized by the company;
☐ the defaced vehicle registration document; and
☐ the appropriate fee — For enquiry about the updated application fee, you may make enquiries at the enquiry counters of Licensing Offices or from Customer Service Hotline 2804 2600/1823 Call Centre, refer to the licence fees table (TD341) from licensing offices, or visit Transport Department's website (www.td.gov.hk) for information. If pay by cheque/cashier order, please make cheque/ cashier order payable to either **"The Government of the Hong Kong Special Administrative Region"** or **"The Government of the HKSAR"** and crossed. Please write down your name, vehicle registration mark and daytime contact telephone number on the back of the cheque/cashier order; cash should not be sent by post.

申請**車輛牌照複本**時，請一併附上：——

☐ 你的香港身份證，如非香港居民，請出示護照（如車輛屬私人所擁有）；公司註冊證書／非香港公司註冊證明書／公司更改名稱證書／註冊非香港公司變更名稱註冊證明書（如車輛屬公司所擁有）；
☐ 車輛登記文件（申請人如未能提供車輛登記文件的正本，必須提供本署信納的充分理由及相關證明，否則有關申請將不獲進一步處理。）；
☐ 損毀的牌照（如適用）；及
☐ 應繳費用——如欲知最新費用，你可於本署各牌照事務處詢問處、或致電顧客服務熱線 2804 2600 / 1823 電話中心查詢、參閱牌照事務處的牌照費用表 (TD341) 或瀏覽運輸署網頁 (www.td.gov.hk)。如以支票／銀行本票付款，請劃線並寫明「**香港特別行政區政府**」為收款人，並在支票／銀行本票背面寫上你的姓名，車輛登記號碼及日間聯絡電話號碼；請勿郵寄現款。

If you apply for a **duplicate vehicle licence**, please also produce:—

☐ your H.K. Identity Card or a passport for non-identity card holders in the case of a private owner; the Certificate of Incorporation/Certificate of Registration of Non-Hong Kong Company/ Certificate of Change of Name/Certificate of Registration of Alteration of Name of Registered Non-Hong Kong Company in the case of a company;
☐ the vehicle registration document (the applicant has to provide valid justification(s) with proof to the satisfaction of this Department if original of the vehicle registration document cannot be produced, otherwise, the application will not be further processed.);
☐ the defaced licence (if applicable); and
☐ the appropriate fee — For enquiry about the updated application fee, you may make enquiries at the enquiry counters of Licensing Offices or from Customer Service Hotline 2804 2600/1823 Call Centre, refer to the licence fees table (TD341) from licensing offices, or visit Transport Department's website (www.td.gov.hk) for information. If pay by cheque/cashier order, please make cheque/ cashier order payable to either **"The Government of the Hong Kong Special Administrative Region"** or **"The Government of the HKSAR"** and crossed. Please write down your name, vehicle registration mark and daytime contact telephone number on the back of the cheque/cashier order; cash should not be sent by post.

交回申請表地點 PLACE OF SUBMISSION

填妥申請表後，可親自或由代理人交回下列地點（如果申請由代理人遞交，代理人必須出示其本人身分證明文件，以作記錄）：——

（一） 香港金鐘道 95 號統一中心 3 樓運輸署香港牌照事務處；或
（二） 九龍長沙灣道 303 號長沙灣政府合署 2 樓運輸署九龍牌照事務處；或
（三） 九龍觀塘鯉魚門道 12 號東九龍政府合署 5 樓運輸署觀塘牌照事務處；或
（四） 新界沙田上禾輋路 1 號沙田政府合署 2 樓運輸署沙田牌照事務處。

如需查詢運輸署各牌照事務處服務時間，可致電 2804 2600 或瀏覽運輸署網站 www.td.gov.hk

You can submit your application in person or by agent to (if the application is submitted by an agent, the agent is required to produce his/her own original identity document for record purpose):—

(1) Transport Department Hong Kong Licensing Office at 3/F., United Centre, 95 Queensway, Hong Kong; or
(2) Transport Department Kowloon Licensing Office at 2/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon; or
(3) Transport Department Kwun Tong Licensing Office at 5/F., Kowloon East Government Offices, 12 Lei Yue Mun Road, Kowloon; or
(4) Transport Department Sha Tin Licensing Office at 2/F., Sha Tin Government Offices, 1 Sheung Wo Che Road, New Territories.

For enquiry on service hours of Transport Department licensing offices, please call 2804 2600 or visit our website www.td.gov.hk

注意事項 NOTES FOR ATTENTION

1. 電子聯絡方式——申請人遞交各項駕駛執照或車輛牌照服務申請時，必須提供一個可藉短訊方式聯絡申請人的香港流動電話號碼或藉電子郵件方式聯絡申請人的電郵地址，作為電子聯絡方式。有關電子聯絡方式必須於遞交申請前的三個月內經運輸署網頁核實，否則本署可暫停處理該申請，詳情請參閱運輸署網頁 (www.td.gov.hk)。如你同時提供香港流動電話號碼及電郵地址，則優先以香港流動電話號碼作為電子聯絡方式。關於電子聯絡方式的收集目的和獲轉交資料的部門／人士，請參考「關於你個人資料的說明」。具體而言，運輸署、香港警務處、其他政府部門、決策局及隧道費服務商在有需要時可根據你所提供的電子聯絡方式，以手機短訊或電郵向你發出電子通知。舉例說，如你干犯《定額罰款（交通違例事項）條例》（第 237 章）下的交通違例事項或《定額罰款（刑事訴訟）條例》（第 240 章）下的交通罪行，香港警務處可透過電子聯絡方式向你發出電子定額罰款通知書及電子繳付定額罰款通知書；當你的車輛通過已實施不停車繳費系統的收費隧道時，若未能以自動繳款方式即時繳付有關隧道費，隧道費服務商可透過電子聯絡方式向你發出電子繳費通知。請注意，經非櫃位方式遞交的申請需時約十個工作天處理，相關系統將於完成處理申請後的一個曆日內按表格提供的資料作出記錄更新。
2. 如任何駕駛執照持有人／登記車主曾向運輸署署長提供其姓名、地址、電子聯絡方式或身分證明文件有所改變，他／她須在改變出現後 72 小時內以書面通知運輸署署長，並需提交有關改變的證明。任何人無合理辯解而違反此規定，即屬犯罪，一經定罪，可處第 1 級罰款。如屬姓名的改變或身分證明文件的改變，他／她亦須將現時持有的駕駛執照、駕駛教師執照、車輛登記文件、車輛牌照及自訂登記號碼分配證明書的正本送交運輸署署長，以作修改。
3. 如車輛登記文件及車輛牌照內記載的事項（例如顏色、引擎號碼等）有任何改變，登記車主須把已填妥的運輸署表格 TD559，連同表格內所註明的文件，將有關改變通知運輸署署長。如你的車輛牌照已遺失或損毀，登記車主可向運輸署遞交已填妥的運輸署表格 TD151 申請車輛牌照複本。登記車主須在車輛上展示新的車輛牌照並確保牌照有效，方可在道路上使用該車輛。
4. 如你的地址有所更改，請提供現時地址的證明（住址／公司地址及通訊地址）正本或副本，而該地址證明需發出距今不超過三個月（包括水電煤或電訊公司收費單、銀行、保險公司、政府部門、本地大學、國際或本地註冊的慈善機構發出的文件）。所有可接納的地址證明載列於本署網站 (http://www.td.gov.hk/tc/public_services/licences_and_permits/proof_of_address/index.html)。如有查詢，可致電 2804 2600。
5. 如你在此申請書內填報的地址及／或電子聯絡方式與本署以你的身分證明文件號碼／公司註冊證號碼／公司編號登記的車輛牌照或駕駛執照的記錄有所不同，本署會根據此申請書內填報的資料同時更改有關紀錄，包括按《道路交通（車輛登記及領牌）規例》（第 374E 章）和《道路交通（駕駛執照）規例》（第 374B 章）備存的「電子聯絡方式」，及載於《道路交通（駕駛執照）規例》（第 374B 章）第 39 條下訂明的「駕駛執照及許可證的紀錄」以及《道路交通（車輛登記及領牌）規例》（第 374E 章）第 4 條下訂明的「車輛登記冊」內的地址。
6. 在完成辦理你的申請後，你所提交的證明文件副本將會被銷毀。
7. 如登記車主需申請車輛貼，可透過「易通行」網頁 (hketoll.gov.hk) 或流動應用程式遞交申請，或親身前往「易通行」客戶服務中心或服務點辦理申請手續。

1. E-Contact Means — Applicants must provide either a Hong Kong mobile phone number through which they can be contacted by an SMS message or an email address through which they can be contacted by an electronic mail as the e-contact means when submitting driving or vehicle licensing applications. The e-contact means must be verified through the website of the Transport Department within three months before submitting an application, otherwise the processing of the application may be suspended. For details, please refer to the website of the Transport Department (www.td.gov.hk). If both Hong Kong mobile phone number and email address are provided, the Hong Kong mobile phone number would be given priority as the means for issuing electronic notification. Please refer to the "Notes About Your Personal Data" for the purposes of collecting e-contact means and the class of transferees. In particular, the Transport Department, Hong Kong Police Force, other Government departments, bureaux and Toll Service Provider may issue electronic notification to you through the e-contact means provided by you, either by SMS or email, as and when necessary. For instance, an Electronic Fixed Penalty Notice and Electronic Demand Notice may be issued by the Hong Kong Police Force to you through the e-contact means if you commit a traffic contravention under the Fixed Penalty (Traffic Contraventions) Ordinance (Cap. 237) or traffic offence under the Fixed Penalty (Criminal Proceedings) Ordinance (Cap. 240); a toll payment notification may be issued by the Toll Service Provider to you through the e-contact means when the toll cannot be successfully paid by automated payment means where your vehicle passes through a tunnel implemented with Free-Flow Tolling System. Please note that non-counter application takes about 10 working days for processing. The relevant systems would update your record according to the information provided in this form within one calendar day upon complete processing of the application.
2. If a change occurs in the name, address, e-contact means or identity document of a driving licence holder/registered vehicle owner previously provided to the Commissioner for Transport, he or she shall, within 72 hours of the change, notify the Commissioner for Transport in writing with the proof of change. Any person who without reasonable excuse contravenes such requirement commits an offence and is liable on conviction to a fine at level 1. For cases of change of name or change of identity document, he or she shall also deliver to the Commissioner for Transport the following documents for amendment, including original copy of the existing driving licence, driving instructor's licence, vehicle registration document, vehicle licence and Certificate of Allocation of Personalized Registration Mark, if applicable.
3. If there is change of any entry in the registration document and vehicle licence relating to the vehicle (e.g. colour, engine no. etc.), the registered vehicle owner must submit a duly completed Transport Department Form TD559 together with the required documents stated in the form to notify the Commissioner for Transport of such change. If the vehicle licence is lost or defaced, the registered owner may submit a duly completed Transport Department Form TD151 to the Transport Department to apply for a duplicate vehicle licence. The registered owner must display the new vehicle licence on the vehicle and ensure the licence is valid for using the vehicle on road.
4. If your address has changed, please produce original or photocopy of the proof of present address (residential address/company address and correspondence address) which is issued not more than 3 months from now (includes utility or telecommunication bills, documents issued by banks, insurance companies, government departments, local universities, international charitable organizations or charitable organizations registered in Hong Kong). The full list of acceptable proof of address is available at this Department's website (http://www.td.gov.hk/en/public_services/licences_and_permits/proof_of_address/index.html). For enquiries, please call 2804 2600.
5. If the address and/ or e-contact means provided in this application form is/ are different from the vehicle/driving licence records of the applicant under the same identity document no./ Certificate of Incorporation no./ Company Registration no. held by this Department, we will update all relevant information in our records accordingly, including the e-contact means provided to the Commissioner for Transport in accordance with the Road Traffic (Registration and Licensing of Vehicles) Regulations (Cap. 374E) and the Road Traffic (Driving Licences) Regulations (Cap. 374B) as well as the address contained in the "Record of driving licences and permits" stipulated under regulation 39 of Road Traffic (Driving Licences) Regulations (Cap. 374B) and "Register of vehicles" stipulated under regulation 4 of Road Traffic (Registration and Licensing of Vehicles) Regulations (Cap. 374E).
6. Copy of your submitted supporting document(s) will be destroyed after processing your application.
7. Registered vehicle owners may apply for a vehicle tag via HKeToll's webpage (hketoll.gov.hk) or mobile application, or visit HKeToll's customer service centers or service outlets to submit the application.

關於你個人資料的說明 NOTES ABOUT YOUR PERSONAL DATA

收集目的

1. 運輸署會使用透過本申請表所獲得的個人資料作下列用途：
   (*a*) 辦理有關審批你在本申請表中所提出的申請的事務；
   (*b*) 依照道路交通 (車輛登記及領牌) 規例第 4(2) 條的規定，保存一份車輛記錄，讓市民索閱；*(只適用於與車輛有關的申請)*
   (*c*) 依照道路交通 (駕駛執照) 規例第 39 條的規定，保存一份詳列駕駛執照上各細項的記錄；*(只適用於與駕駛執照有關的申請)*
   (*d*) 辦理有關交通及運輸的事務；
   (*e*) 執行有關交通法例和規例的事宜，包括但不限於依照第 237 章《定額罰款 (交通違例事項) 條例》第 15 及 15AA 條、第 240 章《定額罰款 (刑事訴訟) 條例》第 3 及 3AA 條及第 374 章《道路交通條例》第 63 及 63A 條的規定，發出電子定額罰款通知書、電子繳付定額罰款通知書及要求提供司機身份詳情通知書；及
   (*f*) 提供予信貸資料機構以作備存個人信貸資料庫 *(只適用於要求車輛登記文件複本的申請)*；及
   (*g*) 方便就上述 (*a*) 至 (*f*) 項與你聯絡。

2. 你必須提供本申請表所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

獲轉交資料的部門／人士

3. 你透過本申請表所提供的個人資料會向下列人士／部門公開：
   (*a*) 香港特別行政區政府的決策局和其他政府部門及有關機構，包括香港警務處，以作上述第 1 段所列的用途；
   (*b*) 任何人士，以作上述第 1 段 (*b*) 項所列的用途；
   (*c*) 隧道公司、青馬管制區營運者及青沙管制區營運者，以便該等機構執行與交通及運輸有關的法定職責；
   (*d*) 隧道費服務商 (繳費貼代理)，以便該機構辦理有關「車輛貼」的事宜、向你發出電子繳費通知以及執行與交通及運輸有關的法定職責；及
   (*e*) 信貸資料機構，以作上述第 1 段 (*f*) 項所列的用途。

索閱個人資料

4. 根據個人資料（私隱）條例第 18 及 22 條及附表 1 第 6 條，你有權要求索閱及修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。

查詢

5. 有關透過本申請表收集的個人資料的查詢，包括要求索閱及修正資料，應寄往：

   香港
   金鐘道 95 號
   統一中心 3 樓
   運輸署牌照事務組
   行政主任／首次登記稅

Purposes of Collection

1. The personal data provided by means of this form will be used by Transport Department for the following purposes:
   (*a*) activities relating to the processing of your application in this form;
   (*b*) maintenance of a register of vehicles for public access under regulation 4(2) of the Road Traffic (Registration and Licensing of Vehicles) Regulations; *(applicable to vehicle-related applications only)*
   (*c*) maintenance of a record of particulars of driving licences under regulation 39 of the Road Traffic (Driving Licences) Regulations; *(applicable to driving licence-related applications only)*
   (*d*) activities relating to traffic and transport matters;
   (*e*) handling enforcement matters including but not limited to issuance of Electronic Fixed Penalty Notice, Electronic Demand Notice and Notice Requiring Identification of Driver under sections 15 & 15AA of Fixed Penalty (Traffic Contraventions) Ordinance (Cap. 237), sections 3 & 3AA of Fixed Penalty (Criminal Proceedings) Ordinance (Cap. 240) and sections 63 & 63A of Road Traffic Ordinance (Cap. 374); and
   (*f*) providing to credit reference agencies for the maintenance of consumer credit database *(applicable to applications for a duplicate vehicle registration document)*; and
   (*g*) facilitating communication with you in relation to the matters in paragraphs (*a*) to (*f*) above.

2. It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

Classes of Transferees

3. The personal data you provided by means of this form may be disclosed to:
   (*a*) Policy bureaux and departments of the Government of the Hong Kong Special Administrative Region and relevant organisations, including Hong Kong Police Force, for the purposes mentioned in paragraph 1 above;
   (*b*) any person for the purpose mentioned in paragraph 1(*b*) above;
   (*c*) tunnel companies, Tsing Ma Control Area operator and Tsing Sha Control Area operator for execution of their statutory duties in traffic and transport matters;
   (*d*) Toll Service Provider (Tag Agent) for processing of Vehicle Tag related matters, issuance of toll payment notification to you and execution of its statutory duties in traffic and transport matters; and
   (*e*) Credit reference agencies for the purpose mentioned in paragraph 1(*f*) above.

Access to Personal Data

4. You have a right of access and correction with respect to your personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this notice.

Enquiries

5. Enquiries concerning the personal data collected by means of this notice, including making data access and corrections requests, should be addressed to:

   Executive Officer/FRT,
   Licensing Section, Transport Department,
   3/F, United Centre,
   95 Queensway,
   Hong Kong.